



OPEN SESSION

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Wednesday, July 5, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

1. Call Meeting to Order / Establish Quorum – President Carpenter

2. Pledge of Allegiance – Director Skillman

3. Acknowledgment of Media

4. Approval of Agenda

5. Approval of Minutes

- a. June 5, 2023 – GRF Budget – Operating Department Review
- b. June 6, 2023 – GRF Board Regular Open Meeting
- c. June 15, 2023 – GRF Board Agenda Prep Meeting
- d. June 19, 2023 – GRF Budget – Capital or Operating Review

6. Report of the Chair

7. CEO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of May 2023 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

11. Unfinished Business

- a. Update Committee Appointments

12. New Business

- a. Entertain a Motion to Approve Donation of Computers for PC Classroom
- b. Entertain a Motion to Approve Garden Center Vegepods Rental Fee **(July initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**
- c. Entertain a Motion to Approve Garden Centers Advisory Committee
- d. Entertain a Motion to Approve Pricing Rates for Electric Vehicle Charging Stations **(July initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

13. The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on June 21, 2023; next meeting August 16, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Report of the Community Activity Committee – Director Horton. The committee met on June 8, 2023; next meeting July 17, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on May 10, 2023; next meeting August 22, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on June 14, 2023; next meeting August 9, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.

- (1) Report of the Clubhouse Renovation Ad Hoc Committee – Directors Garthoffner and Dotson. The Committee met on March 6, 2023 and March 15, 2023; next meeting TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on June 19, 2023; next meeting July 17, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on June 21, 2023; next meeting TBA.
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on June 19 and 21 2023; next meeting TBA.
- f. Report of the Mobility & Vehicles Committee – Director Addington. The Committee met on June 7, 2023; next meeting August 2, 2023, at 1:30 p.m. in the Board Room.
- g. Report of the Security & Community Access Committee – Director Skillman. The Committee met on June 28, 2023; next meeting August 23, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on May 17, 2023; next hearings on July 19, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on June 9, 2023; next meeting July 14, 2023, at 9:30 a.m. in the Sycamore Room.
 - (3) Executive Member Hearings Committee - President Carpenter. The committee met on June 1, 2023; next meeting July 6, 2023, at 9:00 a.m. in the Willow Room.
- h. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on June 5, 2023; next meeting July 25, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- i. Information Technology Advisory Committee – Director Hopkins. The Committee met on June 9, 2023; next meeting June 30, 2023, at 1:30 p.m. as a virtual meeting.
- j. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on May 25, 2023; next meeting TBA.

15. Future Agenda Items - All matters listed under Future Agenda Items are Resolutionson 28-day public review or items for a future Board Meeting. No action will be takenby the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.

- Garden Center Vegepods Rental Fee
- Pricing Rates for Electric Vehicle Charging Stations

16. Directors' Comments

- 17. Recess** *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) June 6, 2023 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment



**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF
GOLDEN RAIN FOUNDATION LAGUNA HILLS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Monday, June 5, 2022 – 1:30 p.m.
24351 El Toro Road, Laguna Woods, California
Hybrid Meeting

Directors Present: Bunny Carpenter, Joan Milliman, Egon Garthoffner, Elsie Addington, Yvonne Horton, Gan Mukhopadhyay, Juanita Skillman, Reza Karimi, Debbie Dotson, Martin Roza, Jim Hopkins

Directors Absent: None.

Staff Present: Siobhan Foster, Carlos Rojas, Jose Campos, Ada Montesinos, Kurt Wiemann, Robert Carroll, Alison Giglio, Eric Nunez, Manuel Gomez, Eileen Paulin, Carrie Weldon, Erika Hernandez

Others Present:

Call Meeting to Order – Bunny Carpenter, GRF President

President Bunny Carpenter called the meeting to order at 1:30 p.m. and established a quorum.

Approval of the Agenda

Hearing no objections to the agenda, the agenda was approved unanimously.

Chair Remarks

None.

Open Forum (Three Minutes per Speaker)

None.

Review of the 2024 Department Budget – Version 1

Jose Campos, Assistant Director of Financial Services, presented a summary of the budget development process and welcomed each department head to present an overview of operations and prospective budget for 2024 to gain some direction and make changes should the Board deem necessary. Several questions and comments were made by Directors. Questions were addressed.

Adjournment

The meeting was adjourned at 3:42 p.m.

Joan A. Milliman

Joan A. Milliman (Jun 29, 2023 10:52 PDT)

Joan Milliman, Secretary

Golden Rain Foundation Board of Directors

OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, June 06, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Bunny Carpenter, James Hopkins, Martin Roza, Joan Milliman,
Gan Mukhopadhyay, Yvonne Horton, Reza Karimi, Juanita Skillman,
Debbie Dotson, Elsie Addington, Egon Garthoffner

Directors Absent: None

Staff Present:
CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Robert
Carroll, Eric Nunez, Carlos Rojas, Eileen Paulin, Joana Rocha,
Alison Giglio, Ian Barnette, Cody DeLeon, Catherine Laster

**Other Directors
Present:** Cash Achrekar, S.K. Park, Cynthia Rupert, Deb Allen

1. Call Meeting to Order/ Establish Quorum - President Carpenter

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Skillman led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Carpenter requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. May 2, 2023 – GRF Board Regular Open Meeting
- b. May 18, 2023 – GRF Board Agenda Prep Meeting

Director Milliman requested that a change be made on item 5a, page 15 of 20, item 12a. "Discussion ensued" and the motion needs to be flipped.

Director Addington made a motion to approve the amended minutes for May 2, 2023. Director Milliman seconded.

There being no further changes or objections, the meeting minutes were each approved separately by unanimous consent.

6. Report of the Chair

President Carpenter commented on the following:

- Welcomed new Director Martin Roza to the Board.

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- Employee Excellence Awards
- CEO Office
- General Services
- Human Resources
- Information Services
- Landscaping
- Maintenance and Construction
- Media and Communication
- Recreation and Special Events
- Security

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on The Foundation of Laguna Woods Village.
- A member commented on the quick action of the Security Department.
- A member commented on the Club Expo, the Village Games, and Memorial Day.
- A member commented on the Memorial Day Festivities put on by the Village, the Vision Club, working with the SCAC Committee pertaining to cross walks.
- A member commented on rehearsal/recording space for band musicians in the Village and finding a dedicated space.
- A member commented on expanded clubhouse hours.

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Director Horton commented on the availability of clubhouse spaces and more budget to expand hours.

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of April 2023, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

10b. Approve the 2023 Annual Election Schedule and Approve a Resolution Appointing the Inspector of Elections

RESOLUTION 90-23-25

Approve Inspector of Election Services

WHEREAS, Civil Code §5110 and Corporations Code §7614 requires an association to select an independent third party as an inspector of elections; and

WHEREAS, an Inspector of Elections is used, among other tasks, to print and mail voter packages, inspect and tabulate ballots, and certify results;

NOW THEREFORE BE IT RESOLVED, June 6, 2023, that the Board of Directors of Golden Rain Foundation hereby approves a contract to UniLect Corporation to perform Inspectors of Election services for the 2023 Annual Meeting of the Corporate Members; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the consent calendar. Director Dotson seconded.

Hearing no changes or objections, the consent calendar was approved by unanimous consent.

11. Unfinished Business

11a. Update Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-23-26

GRF Committee Appointments

RESOLVED, June 6, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)
Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
Frank Stern (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)

Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Martin Roza (GRF)
Diane Casey (United)
Mary Simon (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
Sue Quam (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate (Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)
Ralph Engdahl (Third)
Andy Ginocchio, Alternate (Third)
Lenny Ross (United)
Mary Simon (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
Andy Ginocchio (Third)
Moon Yun, Alternate (Third)
Ralph Engdahl (Third)
Mary Simon (United)
Anthony Liberatore (United)
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
Jim Cook (Third)
Cris Prince, (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Sue Quam (United)
Margaret Bennett (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Debbie Dotson (GRF)
Anthony Liberatore (United)
Azar Asgari (United)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Debbie Dotson (GRF)
Martin Roza (GRF)
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
Alison Bok (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Martin Rosa

Mobility & Vehicles Committee

Vacant (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Chair (GRF)
James Cook, Alternate (Third)

Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)
Frank Stern (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Juanita Skillman, Chair (GRF)
~~Gan Mukhapadhyay (GRF), Temporary~~
~~Martin Roza (GRF)~~
S.K. Park (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
Moon Yun (Third)
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
S.K. Park, ~~Alternate~~ (Third)
Cash Achrekar, Alternate (United)
Pearl Lee (United)
~~Jules Zalon (Third)~~
~~Mark Laws, Alternate (Third)~~
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
~~Mark Laws (Third)~~
Donna Rane-Szostak (Third)
~~Andy Ginocchio (Third)~~
Ralph Engdahl, ~~Alternate~~ (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)
Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
Mark Laws (Third)
Cris Prince (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Executive Hearings Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)

Finance Advisory Group

Jim Hopkins, Chair (GRF)
Tom Tuning (United)
Donna Rane-Szostak (Third)
Sue Stephens (Mutual Fifty)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-16 adopted May 2, 2023, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the update to the GRF Committee Appointments Resolution. Director Dotson seconded.

Hearing no changes or objections, the motion was approved unanimously.

11b. Entertain a Motion to Approve Appeals Policy (May initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman Read the following resolution:

RESOLUTION 90-23-27

Appeals Policy, Amended, June 6, 2023

WHEREAS, from time to time Resident Members seek approval from the Golden Rain Foundation Board of Directors on many matters of Corporate business by way of the committee structure for review of a question that will ultimately be determined by the Board; and

WHEREAS, such committees forward recommendations regarding Members' requests to the Golden Rain Foundation Board for consideration, and if the proposed request is disapproved, then such decision is subject to appeal to the Golden Rain Foundation Board by the Mutual Member;

NOW THEREFORE BE IT RESOLVED, June 6, 2023, that the Board of Directors of this Corporation hereby establishes and adopts the attached Appeals Policy pertaining to the rights of Members to appeal decisions of Committees of the Board and, as applicable, by the Board regarding certain Corporate business, for this Corporation; and

RESOLVED FURTHER, Resolution 90-15-47, adopted September 1, 2015, is hereby superseded in its entirety and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Appeals Policy Resolution. Director Skillman seconded.

Hearing no changes or objections, the motion was approved unanimously.

11c. Entertain a Motion to Approve Nuisance Policy (May initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman Read the following resolution:

RESOLUTION 90-23-28

Nuisance Policy, Adopted, June 6, 2023

WHEREAS, on August 2, 2022, the Board of Directors adopted the Nuisance Policy to set forth guidelines for nuisance complaints; and

WHEREAS, the Compliance Ad Hoc Committee has recognized the need to revise the Nuisance Policy to provide concise interpretation of the policy;

NOW THEREFORE BE IT RESOLVED, June 6, 2023, that the Board of Directors of this Corporation hereby revised the Nuisance Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-22-35 adopted August 2, 2022, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Nuisance Policy Resolution. Director Horton seconded.

Hearing no changes or objections, the motion was approved unanimously.

11d. Entertain a Motion to Approve the Harrassment Policy (May initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman Read the following resolution:

RESOLUTION 90-23-29

Harassment Policy, Adopted, June 6, 2023

WHEREAS, the Board of Directors of Golden Rain Foundation of Laguna Woods (GRF) adopted the Anti-Harassment, Anti-Abuse and Anti- Intimidation Policy to allow for a Joint Committee to be created with United Laguna Woods Village (United) and Third Laguna Hills Mutual (Third);

WHEREAS, the United and Third Boards of Directors elected not to adopt the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy; and

WHEREAS, the Compliance Ad Hoc Committee has recognized the need to adopt the Harassment Policy to set forth guidelines for harassment complaints received by the GRF Board;

NOW THEREFORE BE IT RESOLVED, June 6, 2023, that the Board of Directors of this Corporation hereby approves the Harassment Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-23-03 adopted January 3, 2023, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of this Corporation to carry out this resolution.

Director Milliman made a motion to approve the Harassment Policy Resolution. Director Dotson seconded.

Hearing no changes or objections, the motion was approved unanimously.

12. New Business

12a. Entertain a Motion to Approve Donation of Miter Saw Clubhouse 4 Woodshop

Director Milliman read the following resolution:

RESOLUTION 90-23-30

Donation of Miter Saw for Clubhouse 4 Woodshop

This Agreement, entered into this 6th day of June 2023, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and Donor who donated a used miter saw for Clubhouse 4 Woodshop.

WHEREAS, GRF and Donor recognize the importance of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate a used miter saw for Clubhouse 4 Woodshop; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, June 6, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth, agree as follows:

Section 1 The donation, known as a used miter saw for Clubhouse 4 Woodshop, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description: a used miter saw: Clubhouse 4
Location: Clubhouse 4 Woodshop

Section 3 Amount of Donation

Item cost:	\$300.00
Installation cost:	\$0.00
Maintenance cost:	<u>\$100.00 (annually)</u>
Total estimated donation	\$400.00

GRF reserves the right to move/remove and/or retire the donation

- Section 4 following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.
- Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Donation of Miter Saw for Clubhouse 4 Woodshop Resolution. Director Horton seconded the motion.

Discussion ensued among the Board.

There being no objections, the motion was approved unanimously.

13. The Board took a 5-minute break at 10:17 a.m. and reconvened at 10:23 a.m.

Director Skillman left the meeting at 10:30 a.m.

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on April 19, 2023; next meeting June 21, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report – Director Hopkins
 - (3) GRF Board 2022 Annual Audit Report – Director Hopkins. The Committee met on April 6, 2023.
 - (4) GRF Budget Capital Review – Director Hopkins. The Committee met on May 23, 2023.
 - (5) GRF Budget - Operating Department Review – Director Hopkins. The Committee met on June 5, 2023.
- b. Report of the Community Activities Committee – Director Horton. The committee met on

- May 11, 2023; next meeting June 8, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on May 10, 2023; next meeting August 9, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - d. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on April 12, 2023; next meeting June 14, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Directors Garthoffner and Dotson. The Committee met on March 6, 2023 and March 15, 2023; next meeting TBA.
 - e. Report of the Media and Communications Committee—Director Milliman. The committee met on May 15, 2023; next meeting July 17, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on May 22, 2023; Next meeting TBA.
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on May 15 and May 31, 2023; next meeting June 27, 2023, at 10:00 a.m. in the Sycamore Room.
 - f. Report of the Mobility & Vehicles Committee – Director Addington. The Committee met on February 1, 2023; next meeting June 7, 2023, at 1:30 p.m. in the Board Room.
 - g. Report of the Security & Community Access Committee – Director Skillman. The Committee met on April 26, 2023; next meeting June 28, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on May 17, 2023; next hearings on June 21, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on May 3, 2023; next meeting June 9, 2023, at 9:30 a.m. in the Sycamore Room.
 - (3) Executive Member Hearings Committee - President Carpenter. The committee met on June 1, 2023; next meeting TBA.
 - h. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on June 5, 2023; next meeting July 25, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - i. Information Technology Advisory Committee – Director Hopkins. The Committee met on June 2, 2023; next meeting TBA.

- j. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on May 25, 2023; next meeting TBA

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

16. Director's Comments

- Multiple directors commented that this was a nice and fast meeting.
- Director Hopkins commented on customer service with VMS Staff.
- Multiple Directors commented on yesterday's finance meeting.
- Multiple Directors congratulated staff on receiving the excellence awards
- Director Dotson commented on easy pay and the ITAC committee.
- Director Mukhopadhyay commented on the helpfulness of the Corporate Secretaries
- Director Roza commented on getting acclimated with being a new GRF Director and the help he has received from fellow Board Members.

17. Recess - 11:16 a.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) May 2, 2023 – Regular Closed Session

(b) May 17, 2023 – Special Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 3:49 p.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation

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OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, June 15, 2023 – 9:30 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Yvonne Horton, Elsie Addington, Juanita Skillman, Reza Karimi, Joan Milliman, Debbie Dotson, Egon Garthoffner, Martin Roza, Jim Hopkins

Directors Absent: Gan Mukhopadhyay

Staff Present: Siobhan Foster- CEO, Paul Nguyen, Makayla Schwietert, Catherine Laster

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Carpenter called the meeting to order at 9:36 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Carpenter asked for approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

3. Announcements

President Carpenter made the following comments:

- All items passed at the recent Maintenance and Construction meeting.
- Updates from Source Well regarding the purchase of vehicles.
- Updates regarding the upcoming Special Closed Corporate Members meeting.

Discussion ensued among the board.

3. Discuss and Consider Items to be placed on the Tuesday, July 15, 2023, Board Meeting Open & Closed Agendas

The Board discussed items to add or remove from the draft Open and Closed Agendas.

Director Milliman made a motion to approve the July 15, 2023, Open Agenda. Director Roza seconded.

Hearing no changes or objections, the July 15, 2023, Open Agenda was approved unanimously.

Director Dotson left the meeting at 11:27 a.m.

Director Roza left the meeting at 11:29 a.m.

Directors Addington and Karimi left the meeting at 11:31 a.m.

Director Milliman made a motion to approve the July 15, 2023, Closed Agenda. Director Skillman seconded.

Hearing no changes or objections, the July 15, 2023, Closed Agenda was approved unanimously.

5. Director Comments – None

6. Adjournment

The meeting was adjourned at 11:34 a.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation



**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF
GOLDEN RAIN FOUNDATION LAGUNA HILLS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Monday, June 19, 2023 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Hybrid Meeting

Directors Present: Jim Hopkins – Chair, Bunny Carpenter, Egon Garthoffner, Elsie Addington, Yvonne Horton, Juanita Skillman, Reza Karimi, Debbie Dotson, Joan Milliman, Martin Roza

Directors Absent: Gan Mukhopadhyay

Staff Present: Siobhan Foster, Jose Campos, Erika Hernandez

Others Present: United – Lenny Ross, Azar Asgari, Maggie Blackwell

Third – Donna Rane-Szostak, Ira Lewis, Andy Ginocchio

Call Meeting to Order – Jim Hopkins, GRF Treasurer

Director Hopkins chaired the meeting and called it to order at 9:30 am and established quorum.

Approval of the Agenda

Hearing no objections to the agenda, the agenda was approved unanimously.

Chair Remarks

None.

Open Forum (Three Minutes per Speaker)

None.

Review of the Proposed 2024 Capital Plan Proposals

Jose Campos, Assistant Director of Financial Services, presented a summary of the proposed Capital Plan that influence the budget and sought direction for change from the board.

Several questions and comments were made by Directors. Questions were addressed and noted by staff.

Adjournment

The meeting was adjourned at 11:04 a.m.

Joan A. Milliman

[Joan A. Milliman \(Jun 29, 2023 10:44 PDT\)](#)

Joan Milliman, Secretary

Golden Rain Foundation Board of Directors



RESOLUTION 90-23-XX

GRF Committee Appointments

RESOLVED, July 5, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)
Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
Frank Stern (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Martin Roza (GRF)
Diane Casey (United)

Mary Simon (United)
Mark Laws (Third)
SK Park (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
Sue Quam (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate (Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)
Ralph Engdahl (Third)
Andy Ginocchio, Alternate (Third)
Lenny Ross (United)
Mary Simon (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
Andy Ginocchio (Third)
Moon Yun, Alternate (Third)
Ralph Engdahl (Third)
Mary Simon (United)
Anthony Liberatore (United)
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
Jim Cook (Third)

Cris Prince, (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Sue Quam (United)
Margaret Bennett (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost,
Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Debbie Dotson (GRF)
Anthony Liberatore (United)
Azar Asgari (United)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Debbie Dotson (GRF)
Martin Roza (GRF)
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
Alison Bok (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Mobility & Vehicles Committee

Vacant (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Chair (GRF)
James Cook, Alternate (Third)
Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)
Frank Stern (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Juanita Skillman, Chair (GRF)

Martin Roza (GRF)
S.K. Park (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
Moon Yun (Third)
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
S.K. Park, (Third)
Mark Laws, Alternate
Cash Achrekar, Alternate (United)
Pearl Lee (United)
Mark Laws, Alternate (Third)
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Ralph Engdahl, Alternate (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)

Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
~~Mark Laws (Third)~~
~~Cris Prince (Third)~~
SK Park (Third)
Andy Ginocchio (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Executive Hearings Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)

Finance Advisory Group

Jim Hopkins, Chair (GRF)
Tom Tuning (United)
Donna Rane-Szostak (Third)
Sue Stephens (Mutual Fifty)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-26 adopted June 6, 2023, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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ENDORSEMENT (to Finance Committee)

Donation of Computers for PC Classroom

Review and recommend a resolution of the donation of 21 Dell computers for use in the PC Classroom in accordance with the Donation Policy.

A motion was made to recommend the donation of 21 Dell computers for use in the PC Classroom.

Motion passed unanimously.

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ENDORSEMENT (to board)

Donation of Computers for PC Classroom

Alison Giglio, Recreation and Special Events Director, presented a staff report requesting an endorsement to accept a donation of 21 Dell computers for use in the PC Classroom in accordance with the Donation Policy.

A motion was made and moved by Director Donna Rane-Szostak and moved by Director Azar Asgari to approve and endorse staff's recommendation as presented. Discussion ensued.

The motion passed unanimously and will be presented at the next board meeting.

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STAFF REPORT

DATE: July 5, 2023
FOR: Board of Directors
SUBJECT: Donation of Computers for PC Classroom

RECOMMENDATION

Review and recommend Board approval for a resolution of the donation of 21 Dell computers for use in the PC Classroom in accordance with the Donation Policy (Attachment 1).

BACKGROUND

Laguna Woods Village clubs and/or individual residents have historically donated items to GRF to enhance GRF facilities, services and programs for the enjoyment of all village residents. The PC Club partners with United Way to sponsor the free tax program for Laguna Woods Village. The PC Club received a generous grant from United Way to assist with the cost of paper, toner, software, etc. due to volunteers processing 1,100 tax returns for the residents. This grant allowed for the purchase of 21 Dell computers that replaced the outdated computers in the classroom.

DISCUSSION

The PC Club is not allowed to own any assets, thus the PC Club board voted to donate the 21 Dell computers to GRF for the PC Classroom. These computers meet the criteria for acceptance contained in the GRF Donation Policy including meeting a true need for the facility; does not interfere with the intended use of the facility; and does not require the relocation of other equipment or infrastructure to accommodate the donation. The donation would replace the existing computers as they provided updated software which will benefit the users.

On June 8, 2023, the Community Activities Committee reviewed the donation request and recommended the donation of 21 Dell computers for use in the PC Classroom.

On June 21, 2023, the Finance Committee reviewed the donation request and recommended the donation of 21 Dell computers for use in the PC Classroom.

FINANCIAL ANALYSIS

There is no estimated annual maintenance cost.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Jose Campos, Assistant Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

Attachment 1 - GRF Donation Policy

Attachment 2 - Resident Donation Request

Attachment 3 - Dell Computer Invoice

Attachment 4 - Resolution - Donation of Computers for PC Classroom



Golden Rain Foundation | Donation Policy

I. Purpose

To provide guidelines and an efficient and effective process for accepting gifts and minor monetary donations in a responsible, transparent and accountable manner that is consistent with Golden Rain Foundation (GRF) goals. This policy also establishes guidelines, standards and procedures for the installation and care of donated community improvements. GRF desires to encourage donations while managing aesthetic impacts and mitigating installation and ongoing maintenance costs.

II. Donation Defined

A donation is defined as any item of value given to GRF by a donor who expects nothing significant of value in return other than recognition and disposition of the gift in accordance with the donor's wishes to the degree possible.

III. Sponsorships Defined

A sponsorship is defined as any item of value given to GRF by a donor. The sponsor expects the publicity of the sponsorship(s) to attract new supporters, sponsors and donors alike. Most sponsors like to share their activities, and GRF will typically highlight the sponsor.

IV. Types of Donations and Sponsorships

Donations and/or sponsorships may be offered in the form of cash and real or personal property. Designated donations are donations the donor specifies for a particular department, location or purpose. Undesignated donations are donations given to GRF for an unspecified use. Typically, donations and/or sponsorships to GRF are made by individuals, Village clubs or the Village Community Fund (VCF). VCF is a nonprofit 501(c)(3) community-benefit charitable organization created by Village residents to provide support for programs, services and facilities that enrich the lives of older adults.

V. Consistency with GRF Interests

Designated donations and/or sponsorships may be accepted only when they fulfill a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village. GRF must always consider resident trust and comply with all applicable governing documents and laws when accepting donations.

VI. Standards for Donations and Sponsorships

- A. **Acquisition or purchase:** GRF and the community have an interest in ensuring that community space elements shall be purchased and installed by Village Management Services (VMS). Items selected for acquisition or purchase will be of high quality

related to style, appearance, durability and ease of maintenance. VMS personnel will be responsible for coordinating purchases and installations of all community space elements. All acquisitions and/or purchases shall be approved in advance by the GRF board of directors. In certain instances, the GRF board may waive the requirements that the community space element(s) be purchased by VMS.

- B. Appearance and aesthetics:** GRF and the community have an interest in ensuring the best appearance and aesthetic quality of community facilities. Community space elements should reflect the character of the space or facility. All community space elements will be installed in a manner that will not substantially change the character of a facility or its intended use.
- C. Maintenance:** Donated community space elements will become GRF property once installed and/or permanently placed in the mutually agreed-upon location. Accordingly, VMS has the duty to provide only routine maintenance and repair of the donation for a minimum of five years or beyond, if applicable. GRF, may, but shall not be required to, replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires. In certain instances, the GRF board may waive the requirement that maintenance costs be funded by the donor.
- D. Repair:** GRF has an interest in ensuring that all community space elements remain in good repair. In addition, the community has an interest in ensuring that the short- and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated community space elements purchased must be of high quality to ensure longevity and be resistant to the elements, wear and tear, and acts of vandalism.
- E. Cost:** GRF has an interest in ensuring that the donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space element(s). GRF also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources for maintenance of other GRF facilities. Consequently, GRF will assess, at time of purchase, a charge sufficient to cover anticipated installation and ongoing maintenance costs of donated community space element(s) during its anticipated life cycle.

VII. Procedure for Making Donations and Sponsorships

- A. Management:** The applicable department director or services manager will manage the proposed donation(s) and/or sponsorship(s) (Recreation and Special Events, Landscaping Services, General Services, Maintenance and Construction, etc.).
- B. Contact:** Donor or sponsor must contact the applicable department director or services manager to determine whether donation(s) and/or sponsorship(s) will be accepted and the conditions of acceptance. If the donation(s) or sponsorship(s) is(are) accepted, the donor will work with VMS s
- C. Staff to finalize the combined total cost of donation(s) and/or sponsorship(s) and**

complete the Donation Agreement (Attachment 1).

- D. Committee consideration:** Donation(s) and/or sponsorship(s) will be reviewed by the applicable oversight committee prior to board consideration of donation(s).
- E. Board approval:** Final approval shall be granted by the GRF board of directors for acceptance of all donations and/or sponsorships.
- F. Board approval – VCF donations:** Acceptance of VCF donations and/or sponsorships requires GRF board approval of the Donation/Sponsorship Agreement (Attachment 1) followed by execution of the corresponding VCF Project Application (Attachment 2).

VIII. Criteria for Acceptance

To accept donation(s) and/or sponsorship(s) of a community space element for a specific facility, the donation must:

- A.** Meet a true need of the facility;
- B.** Not interfere with the intended current or future use of the facility; and
- C.** Not require the relocation of other equipment or infrastructure to accommodate the donation and/or sponsorship.

GRF reserves the right to accept or deny any donation(s).

IX. Guidelines

All determinations, will be based upon, but not limited to, the following guidelines.

A. Flowers, shrubs and bushes

1. Donated plants become exclusive property and maintenance responsibility of GRF;
2. Only those plantings that require a maintenance effort consistent with other plantings will be considered;
3. Site preparation, installation and site restoration will be the responsibility of GRF;
4. Only perennial flowering plants will be permitted and incorporated in existing beds; and
5. Placement of plants will be based on criteria such as the variety, color, mature height and size. Compatibility with surrounding areas will be a strong consideration for planted materials and their location.

B. Trees

1. Donated trees become the exclusive property and maintenance responsibility of GRF;

2. Site preparation, installation and site restoration will be the responsibility of GRF;
3. Tree placement/location will be based upon variety of tree selected, mature height, size, etc. Compatibility with surrounding areas will be a strong consideration for trees and their location; and
4. Size and species of tree(s) donated shall be limited to those determined by GRF.

C. Signage

1. No signage or slogans shall be displayed on donated personal property or those items secured with U.S. dollar cash donations. Donation and/or sponsorship acknowledgement shall be found listed on gratuity plaque displayed at one selected location, e.g., the Community Center or applicable clubhouse, if gratuity plaques are displayed there. Gratuity plaque will list only the name(s) of the person(s) or the specific club name and the date of the donation and/or sponsorship. Refer to Naming Policy.

D. Benches, tables and other amenities

1. Donated benches become exclusive property and maintenance responsibility of GRF;
2. Site preparation, installation and site restoration will be the responsibility of GRF; and
3. Amenity must be similar to or complement other amenities in the area.

E. Buildings, structures and public art

1. Donated buildings, structures (including playgrounds) and public art are not considered as part of this policy.

X. Conditions

- A. Cost:** Donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space elements. Any surplus funds would be applied to related or ancillary operational and maintenance expenses.
- B. Installation:** Installation of donated community space elements, including any donor acknowledgement, will be completed by VMS personnel. Installation will be scheduled at a time and date as determined by applicable department director or COO, so as not to unnecessarily interfere with routine maintenance activities.
- C. Removal and/or relocation:** This section applies to both existing and new donations. GRF reserves the right to remove and/or relocate donated community space elements and their associated signage when they interfere with site safety, maintenance or other activities.

XI. Distribution of Donation and Sponsorship

- A.** Tangible items will be distributed to the applicable department director or CEO for use.
- B.** Monetary donations in U.S. dollars for the installation and maintenance expenses will be deposited into the appropriate account for the designated department as assigned by the director of Financial Services or recommended by the receiving department director.
- C.** Donations of cash for undesignated donations will be deposited into appropriate account for the designated department as assigned by the director of Financial Services.
- D.** The director of Financial Services will allocate any surplus funds to related or ancillary operational and maintenance expenses.

XII. Donation Record Keeping

A copy of the Donation/Sponsorship Agreement for accepted donations shall be forwarded to the director of Financial Services for recordkeeping, the designated department director for which the donation and/or sponsorship was assigned and the services manager.

XIII. Declined Donations and Sponsorships

GRF reserves the right to decline any donation if, upon review, acceptance of the donation is determined in the sole discretion of GRF to be not in the best interests of the community.

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Laguna Woods Village

Recreation Committee Request FormPLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. If it does, you may receive written confirmation acknowledging receipt of your request. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ Date: 5-14-2023

Print Individual, Club or Organization Name: Laguna Woods PC Club

Manor: _____ Phone: _____ Email: _____

Request (please check one):

- ☐ Change/Exception to Policy
 ☒ Donation
 ☐ Staff Time Request
☐ Equipment Request
 ☐ Facility Request
 ☐ Other: _____

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

The Laguna Woods PC Club partners with United Way to sponsor the Laguna Woods Free

Tax Program. During the last tax season our volunteers processed over 1,100 tax returns
for our residents. The PC Club received a sizable grant from United Way to assist with the
cost of paper, toner, software, etc. The club was granted enough funds to replace 21
computers in the PC Club learning center. Since the club cannot own any assets, our board
has made a decision to donate the 21 Dell Computers to GRF.

Attached is a detailed list of the tag numbers and the invoice from Dell for the Computers.

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
 P.O. Box 2220, Laguna Woods, CA 92637

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Your Quote Is Ready

Your Personalized quote created by your sales representative is available for purchase.

Quickly and easily complete your order now through our secure online checkout before the expiration date on the Quote.

Order Now

Quote No.	[REDACTED]	Sales Rep	
Total	\$13,505.91	Phone	
Customer #	[REDACTED]	Email	
Quoted On	Feb. 27, 2023	Billing To	PC CLUB OF LAGUNA WOODS
Expires by	Feb. 28, 2023		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order.
Thank you for shopping with Dell!

Regards,
Brahmadev Saikiran

Shipping Group

Shipping To	Shipping Method
PC CLUB OF LAGUNA WOODS	Expedited Delivery

Product	Unit Price	Quantity	Subtotal
Inspiron 5415 All in One	\$599.99	21	\$12,599.79
<i>Dell Preferred Account as low as \$406 / month^A</i>			
<i>^ASee last page for financing details</i>			
Subtotal:			\$12,599.79
Shipping:			\$0.00
Environmental Fee:			\$0.00
Non-Taxable Amount:			\$908.04
Taxable Amount:			\$11,691.75
Estimated Tax:			\$906.12
Total:			\$13,505.91

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RESOLUTION 90-23-XX

Donation of Computers for PC Classroom

This Agreement, entered into this 5th day of July 2023, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and Donor who accepted computers for the PC Classroom.

WHEREAS, GRF and Donor recognize the importance of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has accepted computers for the PC Classroom which were received due to a generous grant from United Way to assist with the cost of paper, toner, software, etc. due to volunteers processing 1,100 tax returns for the residents; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, July 5, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth, agree as follows:

Section 1	The donation, known as computers for the PC Classroom, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)
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- Section 2 Donation description: 21 Dell computers
Location: PC Classroom
- Section 3 Amount of Donation
- | | |
|--------------------------|--------------------------|
| Item cost: | \$13,505.91 |
| Installation cost: | \$0.00 |
| Maintenance cost: | <u>\$0.00 (annually)</u> |
| Total estimated donation | \$13,505.91 |
- Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.
- Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

ENDORSEMENT (to Finance Committee)

Garden Center 2 Vegepods Rental Fee

Review and recommend a \$50 annual rental fee for Vegepods at Garden Center 2.

A motion was made to accept staff recommendation with the annual Vegepods rental fee to be \$50 and no replacement of any Vegepods without the consent of the Community Activities Committee.

Motion passed 4-2. Directors Laws and Bhada voted against.

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ENDORSEMENT (to board)

Garden Center Vegepods Rental Fee

Alison Giglio, Recreation and Special Events Director, presented a staff report requesting to approval to implement a \$50 annual rental fee for Vegepods located at Garden Center 2.

A motion was made and moved by Director Thomas Tuning and seconded by Director Asgari to accept staff's recommendation as presented. Discussion ensued.

The motion passed unanimously and will be presented at the next board meeting.

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STAFF REPORT

DATE: July 5, 2023
FOR: Board of Directors
SUBJECT: Garden Center 2 Vegepods Rental Fee

RECOMMENDATION

Review and recommend Board approval for a resolution of a \$50 annual rental fee for Vegepods at Garden Center 2.

BACKGROUND

The Laguna Woods Village Garden Centers have nearly 1,200 garden spaces that include vegetable plots, tree plots and shade benches. Approximately 1,000 residents hold plot leases and many have resident partners that assist with garden duties. Five Vegepods were purchased in order to serve those who wish to garden but are unable to manage the physicality of tending to a larger garden plot. The Vegepods were purchased in 2020 and the project was put on hold due to COVID.

DISCUSSION

The proposed \$50 rental fee is suggested due to the size of the plot and the additional cost of the purchase and upkeep of the Vegepods. Currently, shade plots are \$15 annually and tree and vegetable plots are \$72 annually. The Vegepods will be advertised to current plot holders that are having difficulty gardening first to allow for those on the waitlist to obtain a full-size garden plot.

On June 8, 2023, the Community Activities Committee reviewed the request and recommended the \$50 annual rental fee for Vegepods at Garden Center 2.

On June 21, 2023, the Finance Committee reviewed the request and recommended the \$50 annual rental fee for Vegepods at Garden Center 2.

FINANCIAL ANALYSIS

There will be an initial minimal additional cost associated with getting the units ready for planting. Additional revenue will be minimal at \$250 per year. Vegepods have an expected lifespan of seven years and cost of replacement per Vegepod is currently \$700 including the pod and stand.

Prepared By: Tom McCray, Golf Operations Manager

Reviewed By: Alison Giglio, Recreation and Special Events Director
Jose Campos, Assistant Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S):

Attachment 1 - Resolution – Garden Center 2 Vegepods Rental Fee



RESOLUTION 90-23-XX

Garden Center 2 Vegepods Rental Fee

WHEREAS, resolutions 90-12-132, 90-18-03, 90-12-12 and 90-16-18 established guidelines for shared costs and fees; certain fees can be imposed upon users of various recreational facilities to control crowding, mitigate over-usage, and recover operating costs; and

WHEREAS, the Garden Center fees administered by the Golden Rain Foundation of Laguna Woods Board of Directors adhere to the Shared Cost Guidelines established in Resolution 90-12-132, whereby certain fees can be imposed upon users of various recreation facilities in order to control crowding and minimize over-usage, and to recover operating costs; and

WHEREAS, five Vegepods were purchased in order to serve those who wish to garden but are unable to manage the physicality of tending to a larger garden plot; and

WHEREAS, staff recommends a \$50 annual rental fee for Vegepods at Garden Center 2; and

WHEREAS, at the June 8, 2023 CAC meeting, the committee recommended the proposed staff recommendation of \$50 annual rental fee for Vegepods at Garden Center 2; and

WHEREAS, at the June 21, 2023 Finance Committee meeting, the committee affirmed the CAC recommendation of \$50 annual rental fee for Vegepods at Garden Center 2; and

NOW THEREFORE BE IT RESOLVED, August 1, 2023 the Board of Directors of this Corporation hereby adopts the proposed \$50 annual rental fee for Vegepods at Garden Center 2;

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

July Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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ENDORSEMENT (to Board of Directors)

Garden Centers Advisory Committee

Review and recommend Board approval to establish a resident advisory committee at the Garden Centers.

A motion was made to recommend the establishment of a resident advisory committee at the Garden Centers.

Motion passed unanimously.

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STAFF REPORT

DATE: July 5, 2023
FOR: Board of Directors
SUBJECT: Garden Centers Advisory Committee

RECOMMENDATION

Review and recommend Board approval to establish a resident advisory committee at the Garden Centers.

BACKGROUND

The Laguna Woods Village Garden Centers have nearly 1,200 garden spaces that include vegetable plots, tree plots, shade benches and recently added Vegepods. Approximately 1,000 residents hold plot leases and many have resident partners that assist with garden duties. The Garden Centers have two staff members that coordinate administrative tasks and general maintenance. The Golf Operations Manager now oversees the daily operations of the Garden Centers.

DISCUSSION

In an effort to create a sense of community at the Garden Centers, staff proposes to establish a resident advisory committee consisting of stakeholders including representatives from the garden clubs and gardeners from each center. A diverse group of resident garden center users will be selected to contribute unbiased ideas that benefit all users. This advisory committee will discuss various garden center topics and recommend changes to the staff and Community Activities Committee. The advisory committee will not have disciplinary authority over other gardeners.

The recommended format of the advisory committee will consist of a representative from the clubs associated with the Garden Centers as well as several at large residents that represent the diverse groups that occupy the gardens. Meetings will be held monthly and will be chaired by the Golf Operations Manager or a member of his leadership team.

FINANCIAL ANALYSIS

None.

Prepared By: Tom McCray, Golf Operations Manager

Reviewed By: Alison Giglio, Recreation and Special Events Director
Catherine Laster, Services Manager

Attachments(s)

Attachment 1 - Resolution 90-23-XX

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RESOLUTION 90-23-XX
Garden Centers Advisory Committee

WHEREAS, in an effort to create a sense of community at the Garden Centers, staff proposes to establish a resident advisory committee consisting of stakeholders including representatives from the garden clubs and gardeners from each center; and

WHEREAS, a diverse group of resident garden center users will be selected to contribute unbiased ideas that benefit all users; and

WHEREAS, this advisory committee will discuss various garden center topics and recommend changes to the staff and Community Activities Committee; and

WHEREAS, the advisory committee will not have disciplinary authority over other gardeners; and

WHEREAS, the recommended format of the advisory committee will consist of a representative from the clubs associated with the Garden Centers as well as several at large residents that represent the diverse groups that occupy the gardens

WHEREAS, meetings will be held monthly and will be chaired by the Golf Operations Manager or a member of his leadership team; and

WHEREAS, on July 5, 2023, the Community Activities Committee reviewed the club request and recommend the establishment a resident advisory committee at the Garden Centers;

NOW THEREFORE BE IT RESOLVED, August 1, 2023, the Board of Directors of this Corporation hereby adopts the establishment of a resident advisory committee consisting of stakeholders including representatives from the garden clubs and gardeners from each center; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

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ENDORSEMENT (to board)

Pricing Rates for Electric Vehicle Charging Stations

Baltazar Mejia, Maintenance and Construction Assistant Director, presented a staff report recommending that the committee approve and endorse the revised electric vehicle charging rates for a year and conduct adjustments for the following 2 years.

A motion was made by Director Asgari to accept staff's recommendation to revise the electric vehicle charging rates for a year and revisit the discussion in July 2024. Director Donna Rane-Szostak seconded.

Hearing no objections, the motion passed and will be presented at the next board meeting.

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STAFF REPORT

DATE: July 5, 2023
FOR: Board of Directors
SUBJECT: Pricing Rates for Electric Vehicle Charging Stations

RECOMMENDATION

Approve a resolution to establish revised electric vehicle charging rates for one year beginning in July 2023 and continuing until July 2024.

BACKGROUND

GRF owns and operates seven (7) electric vehicle (EV) charging ports located at the Community Center and two (2) EV charging ports at the Maintenance Center. All charging stations are available to both members and non-members.

The GRF Board adopted the current pricing schedule on May 1, 2018 for the Level 2 chargers and on November 5, 2019 for Level 3 chargers. The current pricing is as follows:

	GRF Fleet Vehicles	LWV Members and Employees /kWh	Other Users/kWh	Parking Rates
Level 2 Chargers	\$0.00	\$0.17	\$0.30	\$2/hr after 4 hrs
Level 3 Chargers	\$0.00	\$0.25	\$0.40	\$2/hr after 1 hr

On June 21, 2023, the GRF Finance Committee voted to approve increasing the rates according to the table below, for a period of one year beginning in July 2023 and continuing through July 2024 at which time the committee will revisit the rates for potential adjustments.

	GRF Fleet Vehicles	LWV Members and Employees /kWh	Other Users/kWh	Parking Rates
Level 2 Chargers	\$0.00	\$0.22	\$0.34	\$2/hr after 4 hrs
Level 3 Chargers	\$0.00	\$0.30	\$0.44	\$2/hr after 1 hr

DISCUSSION

GRF board members and community members have requested an evaluation of the current rates and a possible adjustment based on SCE current and anticipated rate increases.

The current pricing plan has allowed GRF to recover the cost of the energy dispensed and the Flex Billing fee that ChargePoint charges for each session plus a small amount towards the mutual's share of the cost. However, with the new summer rates that became effective on June 1 and anticipated SCE rate increases, it is recommended to increase the charging fees to cover the costs. The SCE rates now in effect are 5% higher than the winter rates and the planned rate increases for 2024 and 2025 are estimated to be 9%-10% for each year.

In order to properly analyze any consideration to adjust the current rates, staff researched the pricing schedules for other public EV charging station facilities in the vicinity of the Village. Generally, the rates at these public stations are higher than the GRF facility rates. The results are summarized in Attachment 1.

FINANCIAL ANALYSIS

Approximately 70% of the charging sessions and 80% of the associated revenue comes from non-resident users. A copy of the May 2023 GRF Charging Report is included as Attachment 2.

The average SCE rate for the past year at the Community Center is \$0.264/kWh. The anticipated average rates for the next 3 years are \$0.277/kWh (2023), \$0.302/kWh (2024) and \$0.329/kWh (2025).

Attachment 3 shows the projected revenues for the next three years based on the above figures and the average use between June 2022 and May 2023.

Prepared By: Baltazar Mejia, Maintenance and Construction Assistant Director

Reviewed By: Jose Campos, Assistant Director of Financial Services
Manuel Gomez, Maintenance and Construction Director

ATTACHMENT(S)

Attachment 1 – Summary of Public Charging Stations Near Laguna Woods Village

Attachment 2 – GRF EV Charging Station Report, May 2023

Attachment 3 – Rate Calculation Spreadsheet

Attachment 4 – Resolution

Summary of Public Charging Stations Near Laguna Woods Village

Provider	Location	Type	Cost (\$/kWh)	Other Fees
Electrify America	Target, Mission Viejo	Level 3, 150kW	\$0.48	
EVgo	Chevron, Aliso Viejo	Level 3, 50kW	\$0.57	\$0.99
ChargePoint	SoFi, Laguna Hills	Level 2	\$0.30	\$0.15/minute for idle time
Electrify America	Spectrum	Level 3, 350kW	\$0.48	
ChargePoint	Los Olivos, Irvine	Level 2	\$0.29 (1 st 4 hrs)	Add \$3/hr after 4 hrs
EVgo	Marriott, Irvine	Level 2	\$0.68	\$0.99
SemaConnect	Aliso Viejo Center, Aliso Viejo	Level 2	\$1.25/hr for 1 st 4hrs billed every 15 minutes	Next hr \$6.25, then \$0.42/kWh
ChargePoint	Laguna Hills City Hall	Level 2	\$0.21	\$10 after 30 minutes idle
Tesla Supercharger	Walnut Ave, Irvine	250kW	\$0.54 (8am-8pm)	\$0.46/kWh (8pm-12am), \$0.26/kWh (12am-4am), \$0.29/kWh (4am-8am)

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ELECTRIC VEHICLE CHARGING STATION REPORT

MAY 2023

Month	Level II Sessions (Public)	Level II Sessions (Lump)	Level III Sessions (Public)	Level III Sessions (Lump)	Total kWh (Public)	Total kWh (Lump)	Revenue (Public)	Revenue (Lump)	SCE Energy Cost	Net Revenue
From Activation date - Dec 31, 2022 (*)	3379	2634	4178	679	107,333	39,396	\$37,218	\$7,313	(\$36,724)	\$7,808
Jan-23	105	161	208	59	3427	3263	\$4,939	\$633	(\$4,983)	\$589
Feb-23	97	156	193	53	3351	3164	\$4,905	\$591	(\$4,943)	\$543
Mar-23	107	155	220	39	6177	2733	\$2,222	\$503	(\$2,033)	\$693
Apr-23	112	113	217	56	6614	2677	\$2,372	\$532	(\$2,342)	\$562
May-23	113	150	206	43	3316	2534	\$1,875	\$535	(\$2,005)	\$371
Jun-23										
Jul-23										
Aug-23										
Sep-23										
Oct-23										
Nov-23										
Dec-23										
TOTAL	4,113	3,369	5,122	941	136,430	54,287	\$47,531	\$10,127	-\$47,083	\$10,575

(*) Activation Dates	Level II (Phase I)	May 26, 2017				
	Level II (Phase II)	August 27, 2019				
	Level III	August 27, 2019				

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Description	Charger	Average Annual Use (kWh)	Rate to Consumer	Revenue	SCE Rate (\$/kWh)	Cost of Energy Sold	ChargePoint Flex Billing Fee (10%)	Net Revenue
Current Rates								
Village Rate	Level 2	20,408	\$0.17	\$3,469	\$ 0.26	\$5,306	\$347	(\$2,184)
	Level 3	12,685	\$0.25	\$3,171	\$ 0.26	\$3,298	\$317	(\$444)
Outside Rate	Level 2	10,052	\$0.30	\$3,016	\$ 0.26	\$2,614	\$302	\$101
	Level 3	60,076	\$0.40	\$24,030	\$ 0.26	\$15,620	\$2,403	\$6,008
Total				\$33,687			\$3,369	\$3,480
Year 1								
Village Rate	Level 2	22,449	\$0.22	\$4,939	\$ 0.28	\$6,286	\$494	(\$1,841)
	Level 3	13,954	\$0.30	\$4,186	\$ 0.28	\$3,907	\$419	(\$140)
Outside Rate	Level 2	11,057	\$0.34	\$3,759	\$ 0.28	\$3,096	\$376	\$287
	Level 3	66,084	\$0.44	\$29,077	\$ 0.28	\$18,503	\$2,908	\$7,666
Total				\$41,961			\$4,196	\$5,973
Year 2								
Village Rate	Level 2	24,694	\$0.24	\$5,926	\$ 0.30	\$7,408	\$593	(\$2,074)
	Level 3	15,349	\$0.33	\$5,065	\$ 0.30	\$4,605	\$507	(\$46)
Outside Rate	Level 2	12,163	\$0.37	\$4,500	\$ 0.30	\$3,649	\$450	\$401
	Level 3	72,692	\$0.48	\$34,892	\$ 0.30	\$21,808	\$3,489	\$9,595
Total				\$50,384			\$5,038	\$7,876
Year 3								
Village Rate	Level 2	27,163	\$0.26	\$7,062	\$ 0.33	\$8,964	\$706	(\$2,608)
	Level 3	16,884	\$0.36	\$6,078	\$ 0.33	\$5,572	\$608	(\$101)
Outside Rate	Level 2	13,379	\$0.41	\$5,485	\$ 0.33	\$4,415	\$549	\$522
	Level 3	79,961	\$0.53	\$42,379	\$ 0.33	\$26,387	\$4,238	\$11,754
Total				\$61,005			\$6,101	\$9,567

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RESOLUTION 90-23-XX

Pricing Rates for Electric Vehicle Charging Stations

WHEREAS, the Board recognizes the need to amend the pricing rates for electric vehicle charging stations as necessary; and

WHEREAS, the establishment of these rates are impacted by the electric rates adopted by Southern California Edison (SCE);

NOW THEREFORE BE IT RESOLVED, August 1, 2023, that the Board hereby approves the following pricing rates for electric vehicle charging stations effective upon adoption of this resolution for the period between July 2023 and July 2024:

	GRF Fleet Vehicles	LWV Members and Employees /kWh	Other Users/kWh	Parking Rates
Level 2 Chargers	\$0.00	\$0.22	\$0.34	\$2/hr after 4 hrs
Level 3 Chargers	\$0.00	\$0.30	\$0.44	\$2/hr after 1 hr

RESOLVED FURTHER, that the next revision to the pricing rates for electric vehicle charging stations is to be approved by the Board in July 2024; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution as written.

JULY INITIAL NOTIFICATION: Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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Treasurer's Report for July 5, 2023 Board Meeting

Slide 1 – This first chart includes all revenues and expenses including those designated for reserves, including investment income, the transfer facility fees and the GRF reserve portion of the HOA fees. It also includes the contingency portion of the HOA fees.

Through the reporting period of May 31, 2023, GRF had net revenue of \$2,065K, with total revenue of \$22,246K and total expense of \$20,181K. GRF was better than budget by \$871K with total revenues coming in \$1,203 better than anticipated due to unrealized gain on AFS investments. This was partially offset by expenses worse than budget by (\$332K) due to the selloff of poor performing investments, which caused a realized loss in the expense side of the financial statements.

Slide 2 – The next chart displays the Operating Fund, which excludes the non-operating revenues, expenses and depreciation. This report shows a favorable variance of \$745K through the reporting period, with expenses better than budget by \$1,128K, offset by revenue worse than budget by (\$383K).

Slide 3 – This slide reflects the current market value of the GRF Reserves Discretionary Investment Portfolio and the original market value at time of inception. The current market value of the GRF Portfolio is \$18,685K as of May 31, 2023 compared to the value at inception of \$19,031K. Year to date, the market value increased by

\$476K, or 2.6%, and decreased by (\$346K), or (1.8%) since inception in 2019. In May, the value increased by \$67K.

Slide 4 – Of the \$18,685K portfolio value mentioned in slide 3, \$15,982K is held with our reserves portfolio value. In addition to Discretionary Investments, the Reserves Fund assets also includes Non-Discretionary Investments of \$13,932K. Payables and other total \$72, resulting in a Net Reserves Balance of \$32,435K.

Slide 5 – Now, back to the Operating Fund, which has the more significant impact on HOA assessments. This slide shows our most significant operating only variances by category with green bars representing favorable variances and orange bars representing unfavorable items.

Favorable. Overall, we had favorable variances in:

- Employee Compensation and related of \$902K, variance was primarily due to various vacancies in General Services for bus driver positions, Security Services for gate ambassador positions, and various open positions in Maintenance and Construction, Landscape Services, and Information Services. Recruitment is in progress for all open positions.
- Materials & Supplies of \$283K primarily due to over accrued expenses for 2022 for inventory items throughout the mutual and fleet maintenance materials that were expected to be replaced such as tires and valves that have not yet required replacement.

- Other Operating Expenses of \$146K in various areas of operation due to timing such as staff support, training and education, safety, uniforms, and recruiting fees.

Unfavorable. Some offsetting unfavorable variance included:

- Net Allocation to Mutuals of (\$196K) due to less expenses year-to-date than budgeted causing less to get allocated.
- Broadband Services of (\$186K) due to late payment of advertising revenue from sponsor for Village Breeze Magazine and lower advertising revenue in Media Services as clients are moving their advertising dollars to digital platforms.
- Golf Facilities of (\$151K) due to fewer rounds at the golf course and cancelled sales events due to inclement weather in the first quarter of the year and the closure of the driving range from March to October for renovations.

Slide 6 – This slide shows our sources of revenue other than the assessments, such as fees and rentals. To date, we have received just over \$3,925K of non-assessment Operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. internet, set top boxes, ad insertion, and premium channels), followed by Golf Revenue, Clubhouse Rentals & Event Fees, and Merchandise Sales. Other revenue, which includes Class Fees, Additional Occupant Fees, RV Storage Fees, and equestrian center fees, among others, amount to 13%. These revenues offset costs and help keep assessments down.

Slide 7 – The chart shows, as usual, our largest Operating expense is compensation, followed by cable and programming expenses. Of the \$16.6M, excluding depreciation, these two categories account for 72% of the total Operating expense. Insurance, Professional and Legal, Outside Services, Utilities & Fuel, etc. make up the remaining 28%. If you consider that cable and programming are offset by broadband revenue, compensation accounts for 69% of the net expense, while insurance, utilities, and outside services account for 31% of the net operating expense.

Slide 8 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of: \$38.2M; restricted fund balances have an ending balance of \$32.4M. Included in this total are contributions received this year through assessments, trust facilities fees, and investment earnings.
- The 2nd column shows the work in progress of \$5.8M for reserve and \$121K for restricted, reflecting the amounts paid for projects not yet completed.
- The 3rd column represents the resulting “adjusted” fund balances of \$32.4M for reserve and \$3.9M for restricted.

Slide 9 – We have a slide here to show resale History from 2021-2023. Community-wide sales total 299 through May 31, 2023. Most of these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves.

Slide 10 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$20.3M appropriated by the Board for various projects and equipment purchases, the remaining

encumbrances against our reserve funds is \$14.5M, primarily for purchase or replacement of equipment throughout the facilities. Restricted funds had total appropriations of \$98K and remaining encumbrances of \$20K, for the moving of bus benches.

Slide 11 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$27 million in reserve funds and \$2.3 million in contingency funds.

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GRF Financial Report

As of May 31, 2023



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$14,093	\$14,093	\$0
Non-Assessment Revenue	\$8,153	\$6,950	\$1,203
Total Revenue	\$22,246	\$21,043	\$1,203
Total Expense	\$20,181	\$19,849	(\$332)
Net Revenue/(Expense)	\$2,065	\$1,194	\$871

GRF Financial Report

As of May 31, 2023



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$13,010	\$13,010	\$0
Non-Assessment Revenue	\$3,925	\$4,308	(\$383)
Total Revenue	\$16,935	\$17,318	(\$383)
Total Expense ¹	\$16,616	\$17,744	\$1,128
Operating Surplus/ (Deficit)	\$319	(\$426)	\$745

1) excludes depreciation

GRF Financial Report

As of May 31, 2023



GRF PORTFOLIO VALUE HISTORY Discretionary Investments (in Thousands)	Value	Annual Change \$	Annual Change %	Inception Change %
December 2019	\$19,031			
December 2020	\$19,822	\$791	4.2%	4.2%
December 2021	\$19,530	(\$292)	(1.5%)	2.6%
December 2022	\$18,209	(\$1,321)	(6.8%)	(4.3%)
May 2023	\$18,685	\$476	2.6%	(2.5%)
Summary*		(\$346)		(1.8%)

**Indicates change from inception*

GRF Financial Report

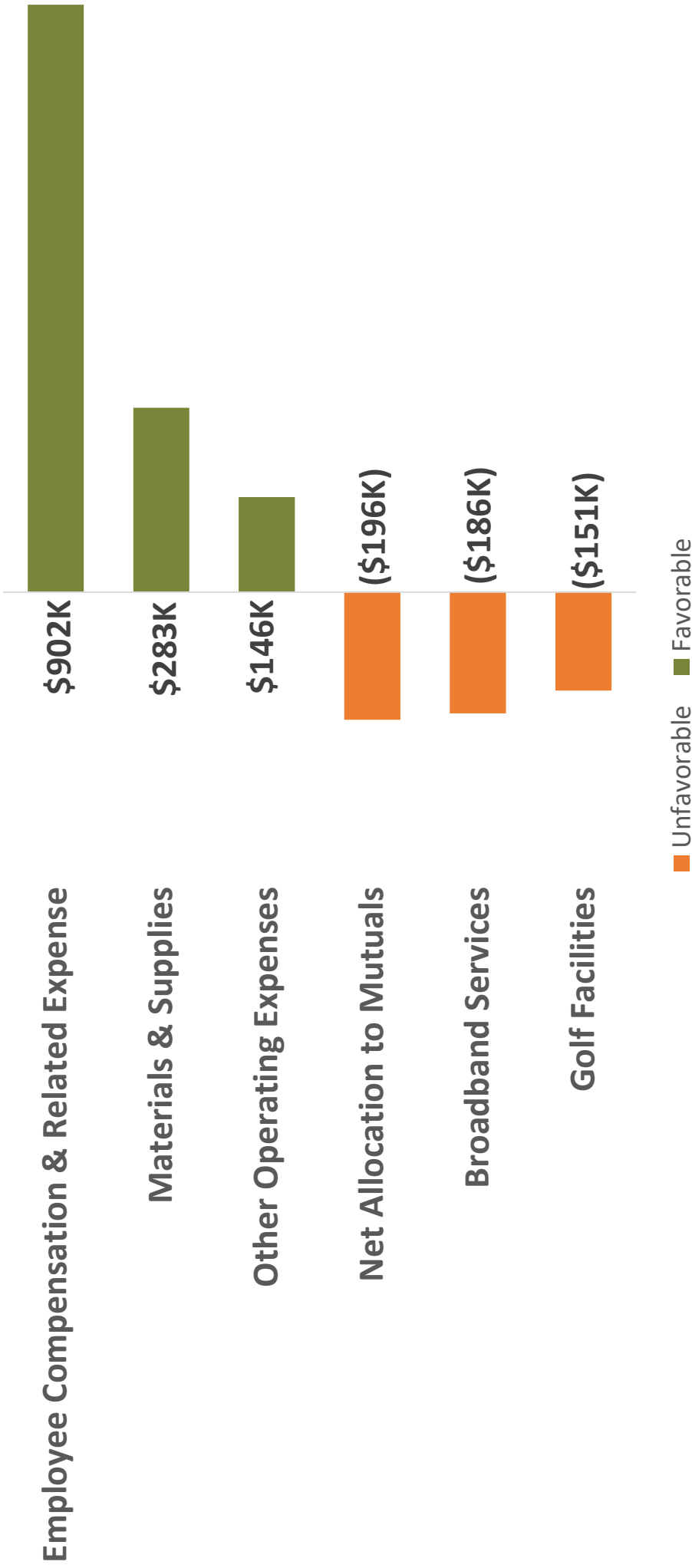
As of May 31, 2023



GRF RESERVE COMPOSITION (in Thousands)	Value
Portfolio	\$15,982
Cash & Cash Equivalents	\$2,449
Non-Discretionary Investments	\$13,932
Total	\$32,363
Payables and other	\$72
Reserves Adjusted Balance	\$32,435

GRF Financial Report

As of May 31, 2023
Operating Only

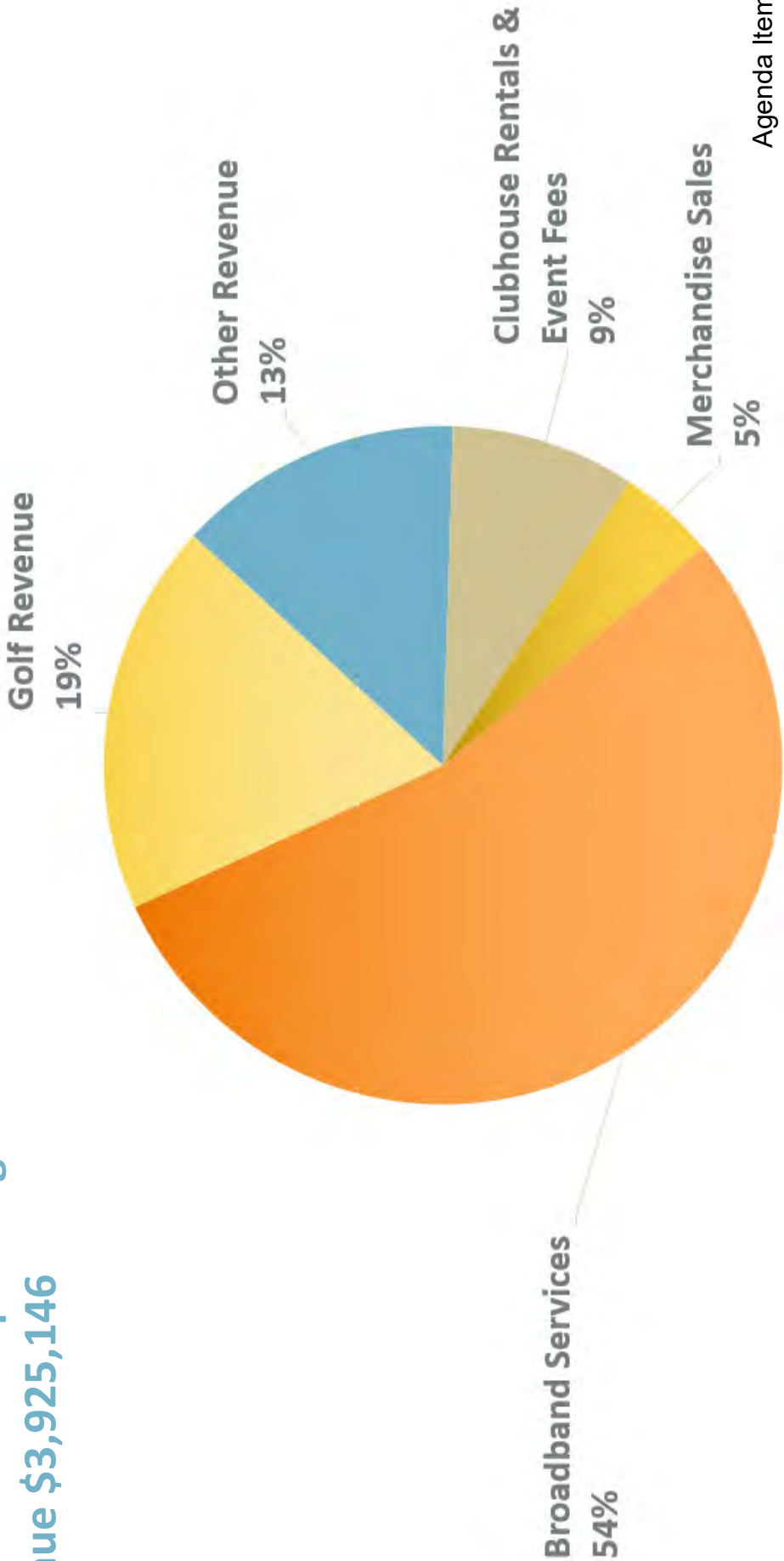


GRF Financial Report

As of May 31, 2023



**Total Non-assessment Operating
Revenue \$3,925,146**

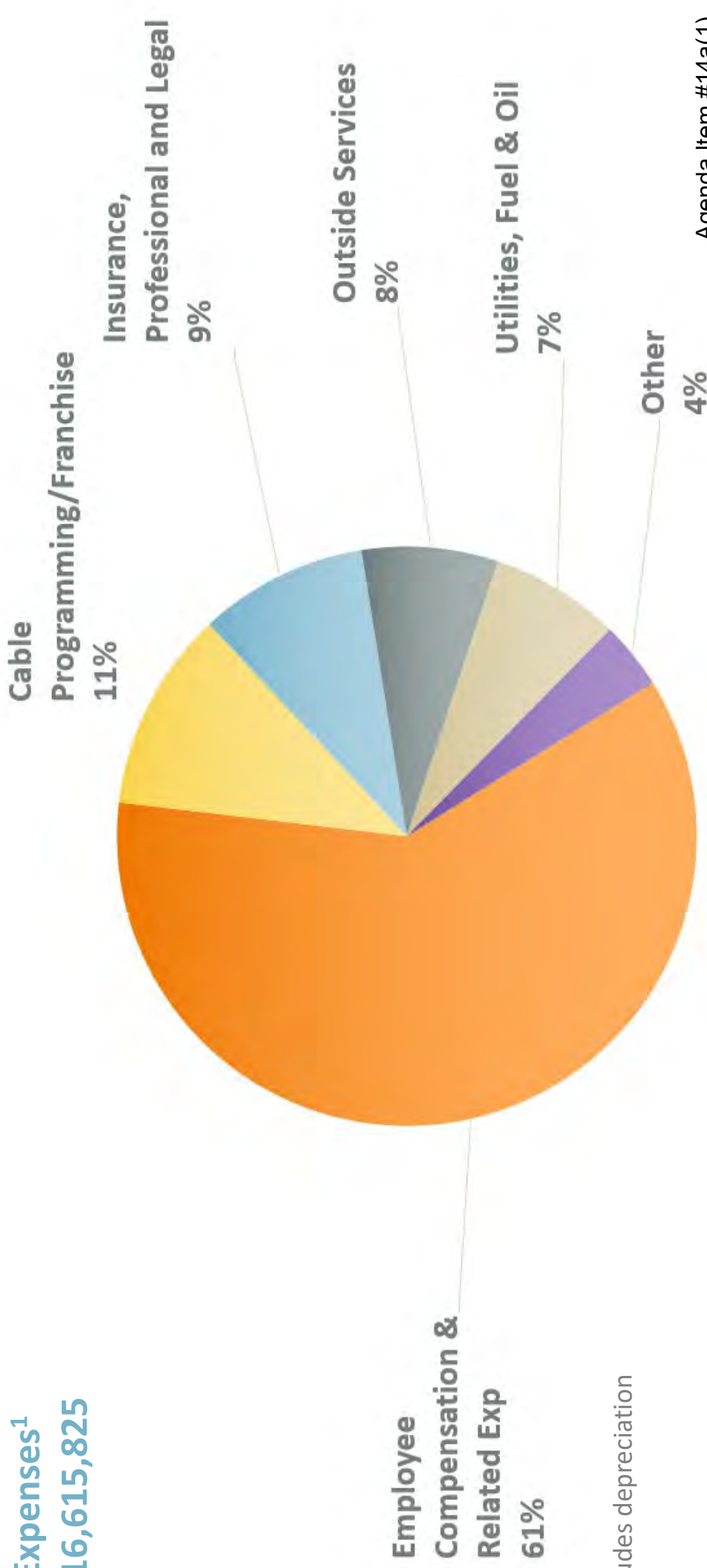


GRF Financial Report

As of May 31, 2023



Total Operating Expenses¹
\$16,615,825



1) excludes depreciation

GRF Financial Report

As of May 31, 2023



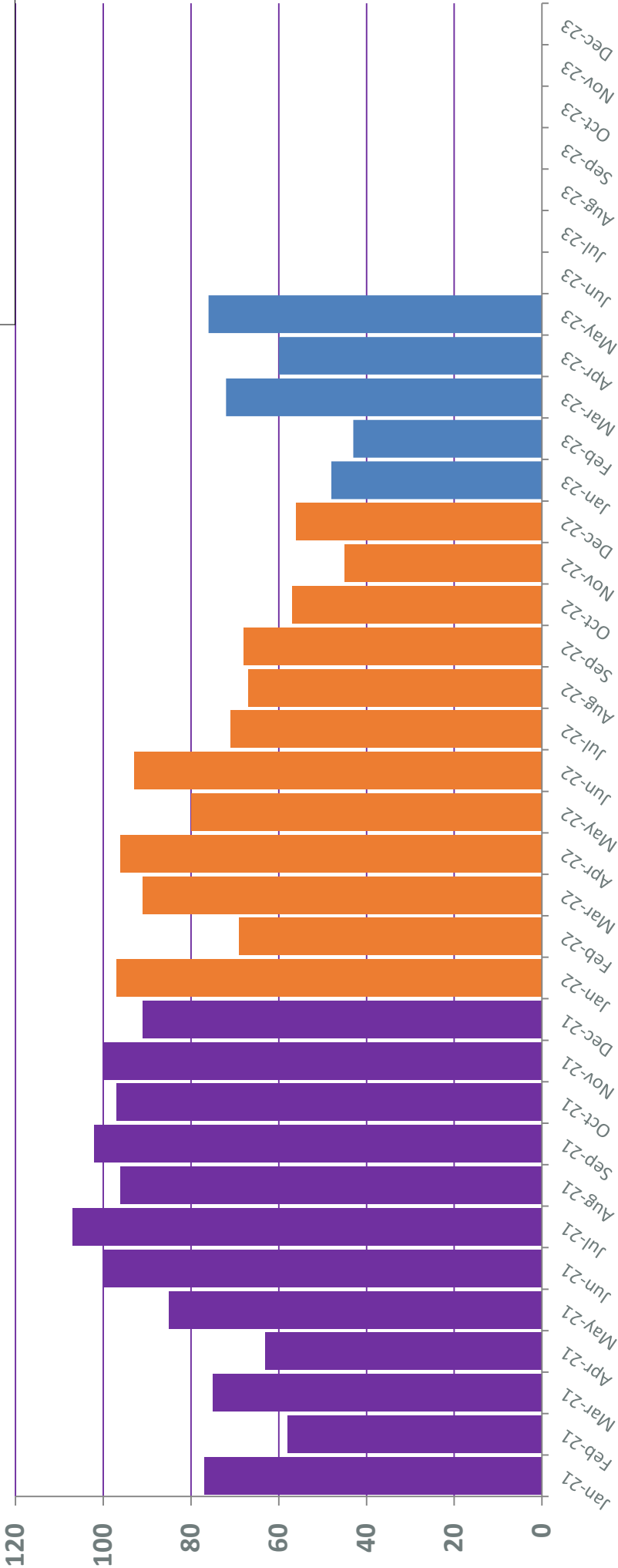
RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$6,904	\$3,804	\$3,100
Facilities Fund	19,263	1,980	17,283
Trust Facilities Fee Fund	12,052	0	12,052
TOTAL	\$38,219	\$5,784	\$32,435
RESTRICTED FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Contingency Fund	\$4,005	\$121	\$3,884

GRF Financial Report

As of May 31, 2023

Resale History — Consolidated

NO. OF RESALES		AVG. RESALE PRICE
YTD 2021	358	\$346,203
YTD 2022	432	\$402,626
YTD 2023	299	\$403,428



GRF Financial Report

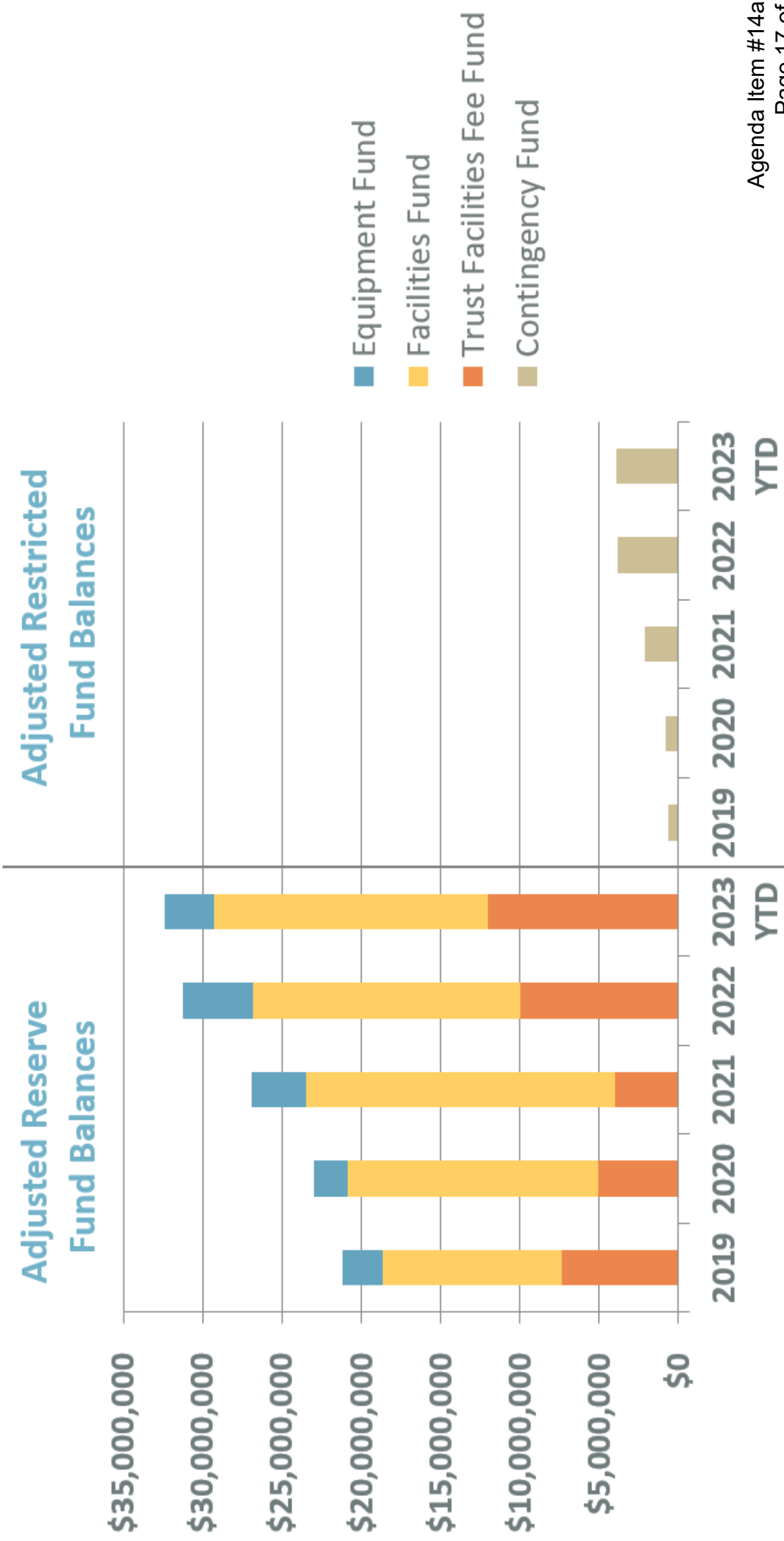
As of May 31, 2023



FUND ENCUMBRANCES (in thousands)				
	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)	
	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance
Aquatics & Fitness	\$150	\$146	\$0	\$0
Broadband Services	1,032	562	0	0
Clubhouses	2,465	1,483	0	0
Computers	5,622	3,826	0	0
Golf Facilities	980	792	0	0
Landscaping	3,281	1,905	0	0
Other Equipment	330	280	0	0
Other GRF Facilities	2,048	1,772	98	20
Paving	830	830	0	0
Security	324	190	0	0
Vehicles	3,240	2,737	0	0
TOTAL	\$20,302	\$14,523	\$98	\$20

GRF Financial Report

As of May 31, 2023



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FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, June 21, 2023 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: James Hopkins – Chair, Elsie Addington, Donna Rane-Szostak, Andy Ginocchio, Azar Asgari, Thomas Tuning, Margaret Bennett

DIRECTORS ABSENT: None.

ADVISORS PRESENT: None.

STAFF PRESENT: Jose Campos, Pam Jensen, Alison Giglio, Eric Nunez, Baltazar Mejia, Erika Hernandez

OTHERS PRESENT: GRF – Joan Milliman, Yvonne Horton, Reza Karimi, Juanita Skillman
United – Maggie Blackwell, Cash Achrekar
Third – S.K. Park, Jim Cook

Call to Order

Director James Hopkins chaired the meeting and was called to order at 1:32 p.m.

Acknowledgement of Media

The meeting was streamed via Granicus and Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of April 19, 2023

A motion was made and carried unanimously to approve the meeting report as presented.

Chair Remarks

Director Hopkins thanked the Finance staff for the hard work being placed with the ERP system and testing the system while working with IT and the Financial Planning for the 2024 Business Plan and disclosed appreciation for all the work. He briefly mentioned that the advisor committee was authorized by GRF and will be working with Finance to start setting up the meeting.

Member Comments (Items Not on the Agenda)

None.

Department Head Update

Jose Campos, Assistant Director of Financial Services, shared an update on the 2024 Business Plan development that began in March 2023 and commented on the Finance Teams participation with the IT team in regards to the ERP system.

Review Preliminary Financial Statements dated May 31, 2023

The committee reviewed the financial statements dated May 31, 2023. Questions were addressed and noted by staff.

Endorsement from Standing Committees

Community Activities Committee – Donation of Computers for PC Classroom.

Alison Giglio, Recreation and Special Events Director, presented a staff report requesting an endorsement to accept a donation of 21 Dell computers for use in the PC Classroom in accordance with the Donation Policy. A motion was made and moved by Director Donna Rane-Szostak and moved by Director Azar Asgari to approve and endorse staff's recommendation as presented. Discussion ensued. The motion passed unanimously and will be presented at the next board meeting.

Community Activities Committee – Garden Center Vegepods Rental Fee. Alison Giglio presented a staff report requesting to approval to implement a \$50 annual rental fee for Vegepods located at Garden Center 2. A motion was made and moved by Director Thomas Tuning and seconded by Director Asgari to accept staff's recommendation as presented. Discussion ensued. The motion passed unanimously and will be presented at the next board meeting.

Security and Community Access Committee – Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza. Eric Nunez, Director of Security, presented a staff report requesting to hire a traffic engineer consultant to perform a study on Avenida Sevilla and Via Mendoza for the purpose of installing stop signs and crosswalks.

A member from "Concerned Residents & Friends for Safety" commented on the research he found regarding the cross streets and shared the basis of their request to bring forth the recommendation to the SCAC Committee was to simply keep residents safe from speeding vehicles.

A motion was made and moved by Director Elsie Addington and seconded by Director Ginocchio to accept staff's recommendation as presented. Discussion ensued. Director Thomas Tuning amended the motion to accept staff's recommendation for the installation of stop signs and crosswalks without an engineer study. Director Asgari seconded. The motion failed to pass by a vote of 2-5 (Directors Asgari and Tuning in favor). The original motion was voted on to accept staff's recommendation as presented and passed by vote 5-1 (Director Asgari against) and will be presented at the next board meeting.

Maintenance and Construction Committee – Pricing Rates for Electric Vehicle Charging Stations. Baltazar Mejia, Maintenance and Construction Assistant Director, presented a staff report recommending that the committee approve and endorse the revised electric vehicle charging rates for a year and conduct adjustments for the following 2 years. A motion was made

by Director Asgari to accept staff's recommendation to revise the electric vehicle charging rates for a year and revisit the discussion in July 2024. Director Donna Rane-Szostak seconded.

Hearing no objections, the motion passed and will be presented at the next board meeting.

Future Agenda Items

None.

Committee Member Comments

None.

Date of Next Meeting

Wednesday, August 16, 2023 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 3:54 p.m.

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James Hopkins, Chair

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OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, June 8, 2023 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Elsie Addington, Diane Casey,
Pearl Lee, Cush Bhada, Mark Laws, Dennis Boudreau

MEMBERS ABSENT: Ajit Gidwani, Frank Stern

OTHERS PRESENT: Bunny Carpenter, Joan Milliman, Maggie Blackwell,
Andy Ginocchio, S.K. Park, Debbie Dotson

STAFF PRESENT: Alison Giglio, Jennifer Murphy, Tom McCray, Siobhan
Foster, Jose Campos, Joana Rocha, Paul Nguyen, Erika
Hernandez, Blake LeFante, Randall Damron

Call to Order

Chair Horton called the meeting to order at 1:31 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Bhada made a motion to approve the agenda with amendment. Director Lee seconded.

Chair Horton requested to remove item 10 from the agenda per resident request.

Motion to approve agenda as amended passed unanimously.

Approval of Committee Report for May 11, 2023

Director Bhada made a motion to approve the report. Director Laws seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton stated the Performing Arts Center has the dining rooms and the rehearsal room open for reservations and for those interested to please check with the Recreation

Department for availability. Human Resources and the Recreation Department have done a good job of filling positions in a tough labor market. Each month more clubhouses are open for longer hours. Special requests are taken into consideration, but not all requests can be accommodated instantly.

Report of the Recreation and Special Events Director

Ms. Giglio reported the following Recreation Department highlights: there were 221 attendees at the Clubhouse 1 patio concert featuring Steve March Torme; the Clubhouse 2 Art Affair was a success with 1,188 attendees and 41 artists; the Mother's Day Buffet at Clubhouse 5 had 236 attendees; the Club Expo was very successful with 68 clubs registered and over 500 attendees; all but four lights awaiting parts in the Clubhouse 5 ballroom have been replaced; the Performing Arts Center Memorial Day event was well received with over 550 in attendance; over \$5,000 was raised from ticket donations and a generous donation from the Korean American Club which is to benefit the American Legion's Operation Comfort Warriors; all pools are open and the summer schedule is posted on lagunawoodsvillage.com; the popular Equestrian Center Renaissance Faire had 500 attendees; the Equestrian Center show season has begun with a group of residents who have signed up to compete in shows with staff trainer support; all positions are filled at the Equestrian Center; the new indoor grooming, vet and therapy space at the Equestrian Center is nearly complete and the upstairs storage conversion to office space is now complete; the new Equestrian trailer is ready for use for emergencies, clinics and shows; Library volunteers worked 726 hours to support 2,716 visitors in May; 34 residents signed up for catalogue access and 3,240 items circulated through the desk last month.

Ms. Murphy stated the following upcoming events: Lottery cards for 2024 room reservations will be collected until end of business day on June 15; the new session-based class, "Aging to Sage-ing" with Lois K. Rubin will be held Mondays, 10:30 a.m. to noon at the Performing Arts Center; the first of three Splash Days will be held at Pool 2 on June 16, noon to 4 p.m.; Father's Day brunch will be hosted at Clubhouse 5 on June 18 at 11 a.m.; the Performing Arts Center will host two free movies per month during the summer on Mondays at 2 p.m.; the 90s Luncheon will be held at Clubhouse 5 on June 20 at 11:30 a.m.; Fourth of July Celebration will host two golf cart parade routes that will end at Clubhouse 2 with an outdoor concert featuring Stone Soul, noon until 2 p.m. and food will be available for purchase.

Mr. McCray stated a bunker renovation project will be managed in-house and completed a few at a time; the driving range project has slowed a bit due to soil test determination that requires added material to grow proper vegetation; practice nets have been ordered to allow for practice while the project is underway and will reutilize warmup cages in the area near the putting green inside gate 12; the Garden Center database is in order which assists with billing accuracy.

Member Comments (Items Not on the Agenda)

Members were called to speak regarding the following: restoration of weekend hours of Clubhouse 4; Emeritus classes at Clubhouse 4.

Discussion ensued.

CONSENT

Director Addington made a motion to approve the consent calendar. Director Laws seconded.

Mr. Campos provided an overview of the Financial Statement. Discussion ensued.

Motion passed unanimously.

REPORTS

None

ITEMS FOR DISCUSSION AND CONSIDERATION

Donation of Computers for PC Classroom - Director Laws made a motion to recommend a resolution of the donation of 21 Dell computers for use in the PC Classroom in accordance with the Donation Policy. Director Addington seconded.

Discussion ensued.

Motion passed unanimously.

Garden Centers Advisory Committee – Director Bhada made motion to recommend the establishment of a resident advisory committee at the Garden Centers. Director Addington seconded.

Discussion ensued.

Staff was directed to report back to the Community Activities Committee in six months for review of the Garden Centers Resident Advisory Committee.

Motion passed unanimously.

Garden Center Vegepods Rental Fee – Director Bhada made motion to accept staff recommendation with the annual Vegepods rental fee to be \$57. No second, motion failed.

Director Addington made a motion to accept staff recommendation with the annual Vegepods rental fee to be \$50 and no replacement of any Vegepods without the consent of the Community Activities Committee. Director Casey seconded.

Discussion ensued.

Motion passed 4-2. Directors Laws and Bhada voted against.

ITEMS FOR FUTURE AGENDAS

Facility Operating Rules/Poster Policy Review/Garden Center Visiting Hours - Staff was directed to keep this item under Items for Future Agendas.

Reservation System Review – Staff was directed to place this item under Items for Future Agendas.

Recreation Policy Review – Staff was directed to keep this item under Items for Future Agendas.

Equestrian Center Non-Resident Boarder Fee – Staff was directed to keep this item under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Advisor Boudreau and Director Lee stated they will not be able to attend the July CAC meeting.

Director Addington stated good meeting.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 10 a.m. on Monday, July 17, 2023.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:15 p.m.

____*Yvonne Horton*____
Yvonne Horton, Chair



OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE**

WEDNESDAY, May 10, 2023 – 1:30 P.M.

BOARD ROOM / VIRTUAL MEETING

**Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Juanita Skillman, Yvonne Horton, Diane Casey, Sue Quam, Ira Lewis, Jules Zalon, Andy Ginoccio, Glenn Miller

COMMITTEE MEMBERS ABSENT: None.

OTHERS PRESENT: Maggie Blackwell, S.K. Park, Bunny Carpenter (Joined at 1:52 p.m.), Siobhan Foster

ADVISORS PRESENT: Catherine Brians

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call Meeting to Order

Chair Skillman called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media No

formal press was present.

3. Approval of the Agenda

Chair Skillman added Agenda Item #10 to the agenda under the title of GRF Gate Re-landscaping. The agenda was accepted without objection.

4. Approval of the Meeting Report for February 8, 2023 The

report was approved without objections.

5. Committee Chair Remarks

Chair Skillman stated that various member comments have been addressed, but she is happy to hear more if anyone from the audience has a comment to make during the meeting.

6. Department Head Update

Mr. Wiemann discussed staffing vacancies in detail. Mr. Wiemann also shared that landscaping is on schedule for all GRF maintenance cycles. Mr. Wiemann informed the Committee and the audience that a crew is working on re-planting near the tennis courts for an upcoming tournament.

6a. Update on Aliso Creek

Mr. Wiemann discussed the report included in the agenda packet in detail. Members made comments and asked questions.

Items for Discussion and Consideration**7. Member Comments (Items Not on the Agenda)**

Several members made comments and asked questions. Topics included:

- Member specific requests
- Landscaping maintenance requests throughout GRF facilities
- Aliso Creek maintenance

8. Response to Members Comments

Members of the Committee responded to member comments.

9. Electric Equipment – Presentation by Kurt Wiemann and Staff

Mr. Wiemann discussed the presentation in detail. There were many pieces of electric equipment on display in the Board room for viewing by residents and committee members. Members made comments and asked questions.

10. GRF Gate Re-Landscaping

Mr. Wiemann discussed the provided handout in detail.


Director Lewis made a motion to add funds in the amount of \$250,000 to the 2024 budget to complete the list of required work within one year by contracting the projects with an outside vendor. Director Casey seconded. The motion passed with five Committee members in favor. Director Miller was opposed.

Concluding Business:


11. Committee Member Comments Several comments were made.

12. Date of Next Meeting – Wednesday, August 9, 2023 at 1:30 p.m.

13. Adjourned at 2:52 p.m.



Juanita Skillman (May 16, 2023 16:09 PDT)



Juanita Skillman (May 16, 2023 16:09

PDT)

_ Juanita Skillman, Chair

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OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, June 14, 2023 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

MEMBERS PRESENT: Reza Karimi - Chair, Gan Mukhopadhyay – Co-Chair, Jim Cook, Ralph Engdahl, Lenny Ross, Alison Bok, Sue Stephens

OTHERS PRESENT: **GRF:** Egon Garthoffner, Bunny Carpenter, Debbie Dotson, Yvonne Horton, Juanita Skillman, Joan Milliman, Elsie Addington
Third: Andy Ginocchio
Advisors Carl Randazzo, Bill Walsh

STAFF PRESENT: Guy West – Staff Officer & Projects Division Manager, Robert Carroll – General Services Director, Ian Barnette – Maintenance & Construction Assistant Director, Rodger Richter – Project Manager, Heather Ziemba – Projects Division Administrative Coordinator, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Karimi called the meeting to order at 9:31 a.m.

2. Acknowledgement of Media

Chair Karimi noted that no media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report from April 12, 2023

Hearing no objection, the meeting minutes were approved by unanimous consent.

5. Chair's Remarks

Chair Karimi noted the full meeting agenda.

6. Member Comments

None

7. Department Head Update

None

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.

The Project Log was pulled for discussion. Mr. West answered questions regarding the equestrian lighting project, Building E, Broadband HVAC, and Shepherd's Crook projects.

8. Project Log

9. ChargePoint Summary

10. Clubhouse Preventive Maintenance Reports

The consent calendar was approved unanimously.

Items for Discussion and Consideration:

11. Bench Relocation Project (as requested by Chair)

Mr. Carroll provided an update to the ongoing bench relocation project and addressed concerns from committee members.

12. Broadband HVAC Update

Mr. West presented the item via a PowerPoint presentation and answered questions from the committee regarding the timeline of the project and specification of the equipment installed.

13. Equestrian Security Gate Update

Mr. West provided a PowerPoint presentation of the item and answered questions from the committee. Staff will present a recommendation for this item in the closed session.

14. Golf Driving Range Update

Mr. West provided a brief update on the ongoing golf driving range rehabilitation project. The range is expected to remain closed until November.

15. Pool Equipment Update

Mr. West reported that the pool equipment replacement and upgrades have been decided on by staff and installation will be underway soon. Discussion ensued regarding pool chemical safety.

16. Welding Shop Update

Mr. West reported that staff is working with the city of Laguna Woods to finalize plans and permits to begin the contractor bidding phase of the welding shop project.

17. RFP for Clubhouse 1 Renovation

A draft RFP for the Clubhouse 1 renovation was delivered to the committee in advance of the meeting for review. A motion was made and unanimously approved for staff to make final edits and send out the RFP for bids.

18. Clubhouse 1 Archery Building Beam Repair

Mr. West answered questions from the committee regarding the safety and structural integrity of a beam in the Clubhouse 1 archery building. A comment was heard from a member regarding other structural concerns in Clubhouse 1. Discussion ensued on the possible cause of the issue with the problem beam and potential solutions. A motion was made to continue monitoring the beam in question and to direct staff to get a second opinion necessary to determine whether to repair or replace the beam.

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

- EMS Status Update
- MelRok Energy Management System
- Separate Metering for Community Center Vehicle Charging Stations

Concluding Business:

19. Committee Member Comments

- Chair Karimi expressed enthusiasm for the progress of the projects discussed.
- Director Bok commented on the bench relocation project.
- Director Engdahl commented that the Clubhouse 1 renovation is expansive and commended staff for their work on the project so far.
- Director Garthoffner thanked staff for their work.
- Director Simons thanked staff for their work.
- Director Walsh thanked the committee and staff.

20. Date of Next Meeting: Wednesday, August 9, 2023 at 9:30 a.m.

21. Recess – The meeting was recessed at 11:34 a.m.



Reza Karimi, Chair

Reza Karimi, Chair
Gan Mukhopadhyay, Co-Chair
Guy West, Staff Officer
Telephone: 949-597-4625



OPEN MEETING

**REPORT OF THE REGULAR OPEN MEETING OF THE
GOLDEN RAIN FOUNDATION
CLUBHOUSE RENOVATION AD HOC COMMITTEE***

**Monday, March 6, 2023 at 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

MEMBERS PRESENT: Egon Garthoffner - Chair, Gan Mukhopadhyay – Co-Chair, Debbie Dotson, Ralph Engdahl, Andy Ginocchio, Reza Karimi, Anthony Liberatore

MEMBERS ABSENT: Mary Simon

OTHERS PRESENT: Ajit Gidwani and Bill Walsh (Advisors)
GRF: Bunny Carpenter, Juanita Skillman, Elsie Addington

STAFF PRESENT: Guy West - Projects Division Manager, Rodger Richter – Project Manager, Sandra Spencer – Administrative Assistant

REPORT

1. Call to Order

Chair Garthoffner called the meeting to order at 9:30 a.m.

2. Acknowledgment of Media

Chair Garthoffner noted that the meeting was broadcasting on Granicus and Zoom and was being recorded.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report for January 24, 2023

Hearing no objection, the meeting report was approved.

5. Chair's Remarks

None.

6. Member Comments (*Items Not on the Agenda*)

None.

7. Department Head Update

Mr. West commented that the PAC restroom interior design project has been loaded into Basecamp portal. 27 Diamonds is requesting recommendations or examples to follow. After 2 weeks, 27 Diamonds will publish the preliminary designs on Basecamp and those will then be brought back to the committee at a future meeting.

Items for Discussion:

8. Clubhouse 1 Interior Design Color Options – Presentation

Director Dotson presented 3 material and color palette options for interior spaces and 3 material and color options for restrooms for the consideration of the committee via PowerPoint. Discussion ensued regarding soundproofing, lighting, and window coverings. Potential window replacement, interior door refreshing and exterior painting will be discussed at a later date, if requested. The kitchen and acoustics in the Drop-In Lounge were briefly discussed.

Mr. West clarified that Option A – Rooms does not have to be matched with Option A – Restrooms; the room options can be matched with any of the restroom options.

On March 15, 2023, this committee will vote on the color options presented by 27 Diamonds.

Items for Future Agendas:

- PAC Restroom Interior Design

Concluding Business:

9. Committee Member Comments

- Advisor Gidwani thanked Director Dotson and the committee for their hard work.
- Director Karimi commented on the timeline.

10. Date of Next Meeting: Wednesday, March 15, 2023 at 1:30 p.m.

11. Adjournment: The meeting was adjourned at 10:53 a.m.



Egon Garthoffner, Chair

Egon Garthoffner, Chair
Guy West, Staff Officer
Telephone: 949-268-2380



OPEN MEETING

REPORT OF THE REGULAR OPEN MEETING OF THE GOLDEN RAIN FOUNDATION CLUBHOUSE RENOVATION AD HOC COMMITTEE*

**Wednesday, March 15, 2023 at 1:30 p.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

REPORT

MEMBERS PRESENT: Egon Garthoffner - Chair, Gan Mukhopadhyay – Co-Chair, Debbie Dotson, Ralph Engdahl, Andy Ginocchio, Reza Karimi, Mary Simon

MEMBERS ABSENT: None

OTHERS PRESENT: Ajit Gidwani, Carl Randazzo and Bill Walsh (Advisors)
GRF: Bunny Carpenter, Yvonne Horton, Juanita Skillman, Elsie Addington
UNITED: Diane Casey
THIRD: Cush Bhada

STAFF PRESENT: Guy West - Projects Division Manager, Bart Mejia – Maintenance & Construction Assistant Director, Rodger Richter – Project Manager, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Garthoffner called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media

Chair Garthoffner noted that the meeting was broadcasting on Granicus and Zoom and was being recorded.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report for March 6, 2023

Hearing no objection, the meeting report was approved.

5. Chair's Remarks

None.

6. Member Comments (Items not on the Agenda)

- A member commented on the project cost and insurance.
- A member commented on their request for a permanent musician rehearsal space.

Items for Discussion:

7. 27 Diamonds Interior Design – Verbal Presentation

Director Dotson provided an overview of the process for the voting and introduced 27 Diamonds staff. Design options for Clubhouse 1 were presented via a PowerPoint; the options were discussed in detail; and questions from the committee were answered.

8. Solicit Member Input – Informal Poll

Director Dotson introduced the manner in which the informal poll would be taken and provided instructions on how to access the Google form while reviewing the color boards provided by 27 Diamonds. After approximately 20 minutes, Director Dotson revealed the results of the informal poll. The option with the most votes is listed below:

Color Palette Choice for Rooms: Option C
Color Palette Choice for Restrooms: Option C
Color Choice for Fireplace Façade in Ballroom: Option A and Option C had a tie vote
Style Choice for Ballroom Lighting: Option A
Window Covering Choice for Ballroom: Option A

9. Color Palette and Material Selection

A motion was made and seconded for the committee to make a formal selection between the options presented. Discussion ensued amongst the committee members regarding the scope of work to be included in the RFP and the next steps for the project. A formal vote was taken and the options with the most votes is listed below, and an image of each is attached (Attachment 1):

Color Palette Choice for Rooms: Option C
Color Palette Choice for Restrooms: Option C
Color Choice for Fireplace Façade in Ballroom: Option A
Style Choice for Ballroom Lighting: Option A
Window Covering Choice for Ballroom: Option A
Multi-Purpose Room Lighting: Option B

A further motion was made and unanimously passed to direct staff to proceed with the GRF Clubhouse Renovation Ad Hoc Committee selected and approved color palettes; to prepare a scope of work for contractor bids for review by the GRF CAC and M&C Committees, prior to soliciting contractor bids.

Concluding Business:

10. Committee Member Comments

- Chair Garthoffner commented on next steps in the process.
- Advisor Gidwani thanked the committee for their hard work on this project.

11. Date of Next Meeting: TBD

12. Adjournment

The meeting was adjourned at 3:28 p.m.



Egon Garthoffner, Chair

Egon Garthoffner – Chair
Guy West - Staff Officer
Telephone: 949-268-2380

Attachment 1

Item 9. Color Palette and Material Selection

Color Palette Choice for Rooms: Option C

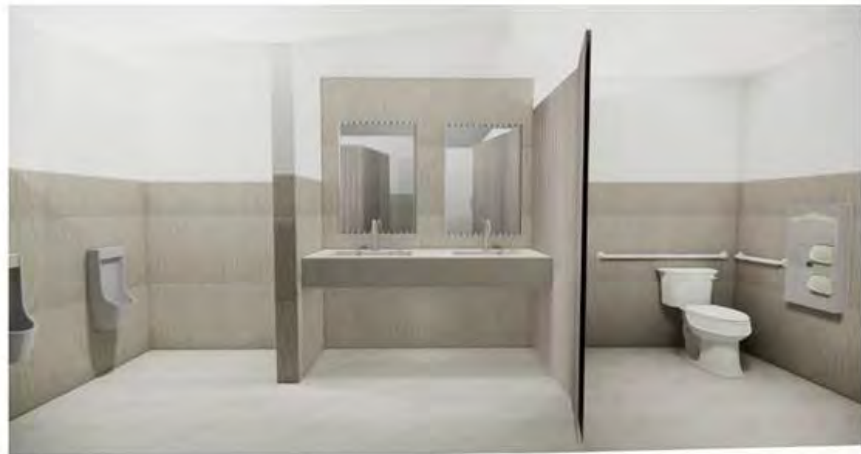
C



OPTION C
ROOM

Color Palette Choice for Restrooms: Option C

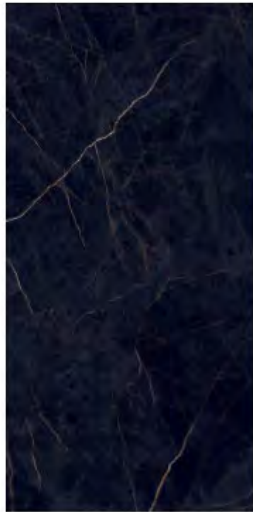
C



OPTION C
RESTROOM

Color Choice for Fireplace Façade in Ballroom: Option A

A



NOIR



Style Choice for Ballroom Lighting: Option A



A



60" diam., 22"H
Bottom Tier: 36" diam., 6"H
Minimum Height: 60"
Maximum Height: 156"

Window Covering Choice for Ballroom: Option A

A



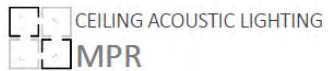
ROLLER SHADES
WITH VALANCES

NOTE - Color choices
palettes we determine



Multi-Purpose Room Lighting: Option B

B



**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

Wednesday, June 7, 2023 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Elsie Addington (Chair), Egon Garthoffner, Cush Bada,
Moon Yun, Alison Bock, Lenny Ross (Alternate)

ADVISORS: Vashti Williams (Non-Voting Advisor)

MEMBERS ABSENT: Frank Stern, Azar Asgari.

OTHERS PRESENT: Bunny Carpenter, Juanita Skillman.

STAFF PRESENT: **Robert Carroll, Francisco Perez, Joana Rocha, Dan Hoxie.**

1. Call to Order

Elsie Addington called the meeting to order at 1:32 p.m

2. Acknowledgment of Media

None Present.

3. Approval of the Agenda

Hearing no Objections, The Agenda was approved by acclamation.

4. Approval of Meeting Report for

The regular meeting report of March 2, 2023, was approved by acclamation with no changes.

5. Chair's Remarks

None

6. Member Comments (Items Not on the Agenda)

Member Lindner commented on the leave of an employee and wants them back.

7. Response to Member Comments

No Comments

8. New Promaster Low-Floor Vans

Committee members stepped out to look at the new bus.

9. Department Head Update

Director's Report

Staff provided the committee with an overview of the Laguna Woods Village Transportation ridership for the Fixed-Route, Journey, and BOOST transportation programs.

Staff also provided a map of Laguna Woods Transportation boundaries.

The committee received an update regarding the delay in new vehicle deliveries due to a global chip shortage and supply chain problems.

Reports:

10. Sourcewell Contract and Vehicle Purchasing Process

Mr. Carroll presented a report proposing that the committee authorize the utilization of Sourcewell and 72 Hour LLC for an efficient vehicle procurement process, simplifying and expediting the purchasing of vehicles.

Bunny Carpenter shared details with the committee about the Sourcewell program.

The staff's recommendation was approved after Director Yun made a motion, and Director Bock seconded it. A discussion followed, but no objections were raised, and the motion was passed unanimously.

11. 2023 Vehicle Purchase Specifications

Mr. Carroll presented a report recommending that the committee approve the 2023 vehicle specifications. The report included vehicle specifications of the purchases intended for our 2023 CIP.

Director Bhada made motion to approve staff's recommendation. Director Bock seconded. After a brief discussion, the motion was passed with no objections raised and approved unanimously. Director Garthoffner decided to abstain from voting.

12. Vehicle Purchase – Three F-350 Trucks

Mr. Carroll presented a report recommending that the committee approve the purchase of three Ford F-350 trucks.

Director Ross made motion to approve staff's recommendation. Director Bock seconded the motion. A discussion followed, but no objections were raised, and the motion was passed unanimously.

13. Items for Future Agendas:

Bring Back an overview of the results of Fehr and Peers recommendation of the transportation system.

Concluding Business:

14. Committee Member Comments

None

15. Date of Next Meeting – Wednesday, August 2, 2023

16. Adjournment

The meeting was adjourned at 3:20 p.m.

Elsie Addington

Elsie Addington (Jun 16, 2023 16:17 PDT)

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REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION DISASTER PREPAREDNESS TASK FORCE

Tuesday, June 5, 2023 at 9:30 AM

HYBRID MEETING

MEMBERS PRESENT: Eric R. Nuñez (Chair), Gan Mukhapadhyay, Sue Stephens, Moon Yun, Elsie Addington (GRF Alternate), Anthony Liberatore, S.K. Park

MEMBERS ABSENT: Juanita Skillman (Excused), Cash Achrekar (Unexcused)

ADVISORS PRESENT: Rick Kopps (Towers Resident)

OTHERS PRESENT: Grace Stencel, Sandy Benson

STAFF PRESENT: Cody DeLeon, Edward Green, Carmen Aguilar

THE MEETING WAS CALLED TO ORDER: 9:36 a.m.

ACKNOWLEDGEMENT OF THE PRESS: None present

APPROVAL OF THE AGENDA: By consensus, the agenda was approved.

APPROVAL OF MEETING REPORT: By consensus, the meeting report was approved.

CHAIRS REMARKS: Chair Nuñez began his remarks by thanking the rest of the board as well as the audience for their understanding in the change of date for this meeting. Thanked Edward Green for attending club events and running the clubhouse coordinator meetings. Chair Nuñez plans to report out more of Edward Greens activities.

MEMBER COMMENTS: Members made comments and asked questions. Topics included:

- Radio tower antenna concerns
- New ham radio base units do not have antennas attached to roofs of clubhouses
- Disaster plan needing update
- Clubhouse emergency plan needing to be updated

REPORTS

RADIO & COMMUNICATIONS: Chair Nuñez was unaware of the ham radios lacking antennas. Antennas are purchased, just not installed. Director Mukhapadhyay believes we need emergency drills and better preparedness moving forward.

OFFICE MANAGER/ADVISOR: Chair Nuñez discussed the disaster preparedness office being shut down and remaining inventory moved to the third floor.

RECRUITMENT / RETENTION / TRAINING: Director Addington requested that EOP manuals be easier to find on the website. Good neighbor captains have not had training in years. Clubhouse coordinator and good neighbor captain's database needs audit/update.

GRF BOARD: Director Addington did not have anything to report.

UNITED BOARD: Director Liberatore did not have anything to report on United Mutual. Wanted to know if there was a 'to do list' for residents in the event of a disaster prior to EMT arrival.

Chair Nuñez reminded everyone that we are not first responders and to keep expectations within the scope of our actual capabilities to manage disasters. Our job is information gathering for the first responders when they arrive. Providing food and medical supplies to 18,000 residents is not feasible.

THIRD BOARD: Director Park did not have anything to report. Director Park asked members "In the event of a disaster right now would we have radio functionality?"
Short answer: Yes

TOWERS: Advisor Rick Kopps discussed his 'neighbors checking on neighbors' program. Goals of having OCFA perform a demonstration at the towers. Advisor Kopps would also like reminders to go out to disaster preparedness volunteers on meeting dates and times.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson updated the pet evacuation manual. Saddleback Memorial Care purchased 1,000 'file of life' information pouches. Firefighters are grateful for 'file of life' information when addressing emergencies.

DISCUSSIONS AND CONSIDERATIONS

BACKUP GENERATOR PLANS: Chair Nuñez discussed the replacement generator ordered for clubhouse 1 and general services is looking into what needs to be lit up at clubhouse 3 in order to maintain safety in the event of an emergency. Chair Nuñez reminded the committee that generators are not meant to keep everything running but are used to keep the essential utilities running. The rest of the clubhouses will be evaluated for backup power needs by general services.

DPTF OFFICE MOVE: Chair Nuñez stated that his operations manager is working with the carpentry department to allocate disaster preparedness supplies to the third floor of the community center. The Chair also mentioned Edward Green is now able to work part time out of the new security office. His days and hours will be posted once confirmed.

DISCUSS PLANS FOR DISASTER PREPAREDNESS: Edward Green thanked the members for their patience and discussed his plans moving forward. Topics included:

- Shelter in place due to realities of a real disaster
- Conducting age appropriate training

- 10-15-minute interview on channel 6
- Training and exercises for experience (proper food storage, evacuation practice, proper fire extinguisher usage)

Members asked questions and made comments, topics included:

- Need accessible evacuation plans at clubhouses
- Clubhouse coordinators will assist those who arrive at the clubhouse, who cannot shelter in place, or who need additional attention
- Staff changes should not affect evacuation/emergency plan for clubhouses
- Educational field day event being held on June 24, 2023 at par 3 golf course

ITEMS FOR FUTURE AGENDAS

1. Status on updating/accessibility of the disaster plan: booklet / multiple languages / QR code
2. OCFA and OCSD representatives (Tentative)
3. Update on antenna installation

MEMBER COMMENTS: Multiple members made comments. Director Addington thanked staff and volunteers for their hard work. Director Stephens apologized for being unable to attend in person

NEXT MEETING: (Tentative) July 25, 2023 at 9:30 a.m.

ADJOURNMENT: 11:51 a.m.

SUBMITTED BY:


Eric R. Nuñez Jun 15, 2023 12:15 PDT
Chair Nuñez

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